 West Boylston Housing Authority

Town Clerk Received:

3/11/2021

c/o Leominster Housing Authority, Managing Agent

100 Main Street

Leominster, MA 01453

978-537-5300 Fax 978-534-5335

**NOTICE OF REGULAR MEETING**

Submitted by: Benjamin Gold, Executive Director 3/11/2021

The West Boylston Housing Authority will meet virtually on Thursday, **March 18th** at 4:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely. The public is invited call in to the meeting via phone. To do so, call the conference line at [**1-**](tel:+18773092073,,332715341)**877-568-4106 and enter the Access Code 424-374-621** followed by the # sign. The meeting will start promptly at 4:30 pm; the Board Chair will conduct the meeting. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

**ITEMS TO BE DISCUSSED**

1. **Meeting Called to Order**

a. Roll Call

b. Approval of Regular Minutes of February 18, 2020

c. Opportunity for Public Comments

**2**. **Executive Director Report**

a. COVID-19 Vaccination Clinic

b. Mass NAHRO Virtual Legislative Day – March 23rd

c. Mass NAHRO Virtual Conference – April 14th and 15th

**3. Financials**

Approval of February 2021 Financial Report

**4**. **Administration**

a. Modernization/Work Order Report

b. State-Aided Housing Report

**5**. **Unfinished Business** – Any Items Needing Further Discussion

**6.** **New Business**

a. Resolution 2021-2 Approval of Low Bid, DHCD # 305046 Paving and Site Repairs

b. Resolution 2021-3 Approval to Allow a Proprietary Bid Specification for 705-1

Replacement Windows

c. Discussion and Vote on Sending Letter from the Board to Residents About Approaching

Board Members with Their Issues.

**7**. **Other Correspondence**

a. DHCD PHN 2021-02 Notice of Funding Availability – Resident Service Coordinators

b. DHCD PHN 2021-03 DHCD Guidelines for Local Housing Authority Hiring of

Executive Director

**8.** **Resident Participation** – None Requested

**9.** **Motion to Adjourn** – Next meeting scheduled for April 22, 2021