



West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent
100 Main Street
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Town Clerk Received:

NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 4/14/2020

The West Boylston Housing Authority will meet virtually on Thursday, April 23rd at 5:00 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the West Boylston Housing Authority's 87 Maple Street offices. The public is invited to view and/or listen to the meeting via phone, computer, laptop or tablet. To do so, download the "GoToMeeting" in any App store or at www.gotomeeting.com. If you are using the App, enter the meeting Access Code **722-854-669** and click the JOIN button. If you are using the website, click on the "JOIN" link in the upper right-hand corner, enter the meeting Access Code **722-854-669** and click the JOIN button or use the link <https://gotomeeting.com/join/772854669>. You may also join by calling the conference line at **1+866-899-4679** and entering the Access Code **722-854-669** followed by the # sign. The meeting will start promptly at 5:00 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes of February 20, 2020
2. **Executive Director Report**
 - a. COVID-19 Update
 - b. MassNAHRO Annual Conference Postponed until September 13-16 due to COVID-19
3. **Financials**
 - a. Approval of Financial Report for March 31, 2020
 - b. Aged Accounts Receivable Update
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business** - None
6. **New Business**
 - a. Resolution 2020-04-01 – Approval of DHCD CFA Amendment #9
 - b. Resolution 2020-04-02 – Approval of Commonwealth of Mass Subsidy Agreement
 - c. Resolution 2020-04-03 – Approval of Quarterly Uncollectable Debt Write-Offs
7. **Other Correspondence**
 - a. DHCD Public Housing Notices – PHN 2020-05 through PHN 2020-16
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for May 21, 2020