

**Town of West Boylston
Finance and CIB Committees
Meeting of May 12, 2015**

A joint meeting of Fincom and the CIB (Capital Investment Board) was convened at 7:30 pm at town hall. Attending were Chris Berglund, Ray Bricault, Pat Bryant, Pat Crowley, Pavel Loven, Jim Marinelli, and Pete Murphy. Absent were Aaron Goodale, Dave Eckhardt, and Bill Fay.

The meeting minutes of 7 May 2015 were approved by a vote of 4-0. (3 late arrivals).

The capital budget open items were discussed:

- Public Safety Windows – No quote has been received, it is expected tomorrow, Wednesday. Jim Marinelli moved for Fincom and CIB to endorse the window replacement capital item up to a maximum cost of \$35,000, Pat Bryant seconded, the motion was approved 7-0 by Fincom and 5-0 by CIB.
- DPW Sander and Plow – The Board of Selectmen will discuss this item on Wednesday. There are questions about the specifications. Fincom has been asked to attend and will send a representative. However, since the discussion is about the detailed specifications, Fincom will not offer an opinion. Dave Eckhardt arrived later and reported that DPW has a preference for IH trucks to focus training and reduce parts inventory.
- DPW Fuel System – No additional information has been made available. The need for the Fuel Management system is clear, but no justification has been received for the pumps and tanks. Ray Bricault moved for Fincom and CIB to table this capital item, Pat Crowley seconded, the motion was approved 7-0 for Fincom and 5-0 for CIB.
- DPW Consultant Survey – The purpose of the survey still has not be fully explained. Ray Bricault will seek more information and he move to table this Fincom article, seconded Jim Marinelli, motion approved 7-0.
- ESCO Revolving Fund – After discussion there was general agreement that a revolving fund does make sense at this time. After the heating system performance has been confirmed and the scope of additional heating plant work is defined, Fincom can review the need for the fund. Pat Bryant moved for Fincom to endorse this article, seconded by Pat Crowley, the motion was approved 7-0.
- CIB Town Meeting Report – The CIB presentation to town meeting is due by Thursday, May 14. The report will not be ready by Thursday. Ray Bricault will ask for an extension.

The Board of Selectmen will ask Fincom to participate in the Selection Committee for both Town Administrator and Finance Director. Pat Bryant volunteered to serve for the selection of the Finance Director, and Ray Bricault volunteered to serve for the selection of the Town Administrator. Chris Berglund will be the backup. Chris

Berglund moved to elect Pat Bryant and Ray Bricault as Fincom representatives to the Board of Selectmen Selection committees for Finance Director and Town Administrator, Pat Crowley seconded, the motion was approved 7-0.

Dave Eckhardt provided an update on the ESCO Energy projects. ABM has been asked to complete the first validation testing. This will answer the question of how much additional savings occurred. This money can be used to fund the next phase. This second phase needs a scope definition and a cost estimate. Dave Eckhardt and Pete Murphy will work with the Schools over the summer to prepare a scope and estimate.

The meeting was adjourned at 8:55 pm. Three members of Fincom will attend the Board of Selectmen's meeting on Wednesday. The next meeting will be before the Town Meeting, Monday, May 18, at 6:30 in the MS/HS cafeteria to make a final review the warrant articles.

Pete Murphy
Secretary