

**Town of West Boylston
Finance and CIB Committees
Meeting of April 22, 2015**

A joint meeting of Fincom and the Board of Selectmen was convened at 7 pm at town hall. Attending were Ray Bricault, Pat Bryant, Pat Crowley, Pavel Loven, and Pete Murphy. Absent were Chris Berglund, Dave Eckhardt, Bill Fay, and Jim Marinelli.

The town manager introduced and explained a draft warrant with 25 articles for the May town meeting. The Board of Selectmen voted on the warrant articles as introduced. Each article was approved as introduced, except Article 19 (Architectural work on the police station) and Article 20 (Open space update), which were withdrawn. Changes are still anticipated in many of the articles.

The Fincom left the Board of Selectmen meeting at 7:55 pm. The Fincom and CIB (Capital Investment Board) were reconvened at 7:58 pm by Ray Bricault, Chair of Fincom and CIB. Chris Berglund, Pat Bryant, Pat Crowley, Dave Eckhardt, Pavel Loven, and Pete Murphy were in attendance. Bill Fay, Aaron Goodale, and Jim Marinelli were absent.

The Fincom and CIB minutes of meeting for April 13, 2015 were approved as amended 7-0. The minutes were amended to correct the Snow and Ice Budget overrun to \$335,000. Ray Bricault will send the minutes of meeting for April 14, which show that the meeting was cancelled.

The draft warrant was reviewed and discussed as follows. Questions will be addressed to the town manager.

- Article 7 – Budget Fix summary:
 - Why is \$20,000 available from trash removal and tipping fees?
 - Why is \$18,250 required for Fire wages and salaries?
 - How is DPW Parks Maintenance different from Article 14?
- Article 9 – No information has been received about the Sewer budget. The meeting Fincom requested with the Sewer Enterprise Commissioners has never happened. The Sewer budget appears to be a deficit of more than \$100,000 with funds being taken from retained earnings to cover the loss. Fincom has no information or explanation of this condition.
- Article 14 – Why are these funds for Parks fertilizer and pesticide not in the operation budget?
- Article 15 – What is the funding source for this \$40,000 asbestos remediation work?
- Articles 14-20 still do not have specific numbers and justifications. These will be needed before town meeting.

The CIB will prepare a report for town meeting to report the capital fund balance and review the capital needs for the next few years along with the available funds.

Fincom discussed the plan to recruit a new town manager. Although this plan is not in place, Fincom will not raise the issue at town meeting.

The target date for completing the Fy2016 capital plan has not yet been provided. The town manager will be asked for this date.

A decision on replacing the town accountant is needed soon, particularly with the departure of the town manager. Fincom will push for this decision.

Fincom and CIB discussed the boiler problem at the library. A decision was made to support the repair of the number 2 boiler for \$21,000. The library will be encouraged to institute boiler cleaning as part of their maintenance. Also, they will be asked to install a makeup water flow totalizer so that makeup water consumption can be monitored. Pete Murphy will meet with the library. Also, the request for \$12,000 to complete the 2nd floor window sill repair will be supported. The total approved request is \$32,000 with the \$1,000 difference coming from library operating funds.

The library lost a 10% power discount they were receiving from the Light department. This situation is confusing. Why was the library receiving a discount? What about other town departments? Chris Berglund will investigate with the Light department.

For the next meeting on April 28, the subgroups will prepare for a review of the department capital requests.

The meeting was adjourned at 9:02 pm.

Pete Murphy
Secretary