

**Town of West Boylston
Finance/CIB Committee
Meeting of April 11, 2022**

A meeting of Fincom and CIB was convened at 6:01 pm in the Select Board meeting room at town hall. The meeting was broadcast. Attending were Fincom and CIB members Chris Berglund, Paul Bohannon, Mary Foley, Jim Marinelli, Pete Murphy and Paul Redmond. Austin Cyganiewicz, Bill Fay, and Ray Bricault were absent.

The minutes of meeting for April 4, 2022 were discussed. The EMCOR Library heating plant pricing is expected to be available by the end of this week. The pricing will include an alternate price for replacement of the existing heating boilers, but not the chiller compressor, which is also more than 20 years old. The Library Director was asked by email to also ask for this pricing. The minutes of April 4 will include confirmation from the Library Director that the alternate boiler replacement pricing will be included in the EMCOR pricing.

Kevin Duffy, the new DPW Director, presented the budget and capital requests of the DPW:

- The DPW operating budget for FY23 will also include the cemetery. Therefore the salary budget line increased by the addition of the cemetery workers plus a 2% cost of living adjustment for all employees. The supplies budget line increased by \$1000 and park fertilizer by \$4000.
- The Snow and Ice overrun for FY22 is expected to be around \$160,000. Equipment repair is included. Snow events were down and the cost of salt was down. The salt storage, while small, is adequate. 15 to 20 deliveries of salt are required over the winter.
- DPW building repairs are underway using the Green Communities grant. The DPW parking lot needs resurfacing and this project is being evaluated as to cost and scope.
- The street sweeper was repaired using \$30,000 in ARPA funds. These repairs are typical maintenance after 8 years of service.
- MS4 Storm Drain permitting was completed using \$238,000 in ARPA funds. This permitting payment covers the last 4 years. Annual permitting is required at a cost of \$50,000 per year. The DPW has a permitting plan in place for catch basins and storm water system.
- Capital requests for FY23 include 5 items:
 - Heavy duty mower, Toro \$40,600 - This is priority 1 and a mower addition with contour capability for mowing slopes. Expected life is 10 years.
 - Dump truck F600, \$130,000 - Includes plows and spreader. The DPW has been down 2 large trucks since last year. Expected life is 10 years. Salt corrosion is a

major problem for the large trucks. Winter cleaning is limited by weather. Upgrading of materials has helped extend equipment life.

- Chevy 1500 pickup truck, \$47,000 - This replaces an existing 2013 F150 with 100,000 miles. The DPW Director would prefer an Equinox SUV, but a pickup has been the usual vehicle. The Equinox is a lower cost. This is unresolved.
- Cemetery tractor John Deere, \$20,000 - This replaces a 2008 Kubota that has become expensive to maintain. It is used daily.
- CAT mini-excavator, \$70,000 - This is a new equipment request. It is needed for difficult access locations in the cemetery, streets and parks. It is not needed daily and can be rented.

The Police Chief Dennis Minnich presented the budget request for the Police Department:

- The Police operating budget is level funded. The increases to the budget are due to new contract mandated salary increases. A new cruiser will be purchased in FY23. The cruiser will be a standard gasoline car because the half cell, divided cruiser style needed is not yet available in either hybrid or electric.
- The Police dispatch budget will increase 20% for FY23. The Holden based Wachusett dispatch center has added the town of Paxton, which has meant adding personnel and management.

The CIB reviewed and discussed all of the capital requests for FY23:

- Regarding the Fire Department capital requests, Pete Murphy moved and Jim Marinelli seconded a motion to withhold a decision on the new Tahoe until the new Chief is in place; endorse the purchase of new hoses and nozzles for \$25,000; and postpone a replacement emergency generator beyond FY23. The motion was approved by CIB 6-0.
- No action is possible on the Library capital until pricing information is received and discussed.
- Regarding the Schools:
 - Mary Foley moved and Paul Redmond seconded a motion to endorse a fire alarm upgrade at the Major Edwards school for \$101,000 from the Capital Investment Fund. The motion was approved by CIB 6-0.
 - Chris Berglund moved and Jim Marinelli seconded a motion to pass over a heating boiler upgrade at the Major Edwards school for \$195,000 until more information is available. The motion was approved by CIB 6-0.

- Jim Marinelli moved and Paul Redmond seconded a motion to endorse a restroom upgrade at the Major Edwards school for \$20,000 from the Capital Investment Fund. The motion was approved by CIB 6-0.
- Regarding the Police Cruiser, Jim Marinelli moved and Paul Redmond seconded a motion to endorse the purchase of the cruiser using funds from the Police operating budget. The motion was approved by CIB 6-0.
- Regarding the DPW capital requests:
 - Jim Marinelli moved and Paul Redmond seconded a motion to endorse the purchase of a new HD mower for \$40,000 from the Capital Investment Fund. The motion was approved by CIB 4-2.
 - Chris Berglund moved and Jim Marinelli seconded a motion to pass over the request for a new large dump truck until more information is received. The motion was approved by CIB 5-1.
 - Pete Murphy moved and Paul Bohannon seconded a motion to not endorse either a replacement pickup truck or a mini-excavator for FY23. The motion was approved by CIB 6-0.
 - Mary Foley moved and Jim Marinelli seconded a motion to endorse a replacement tractor for the cemetery for \$20,000 from the Capital Investment Fund. The motion was approved by CIB 5-1.

Another meeting of Fincom and CIB is required to address action on the outstanding capital items. No date has been set yet for this meeting.

The meeting adjourned at 8:00 pm as moved by Jim Marinelli and seconded by Paul Bohannon. All voted in favor 6-0.

Pete Murphy
Secretary, Fincom and CIB