

**Town of West Boylston  
Finance/CIB Committee  
Meeting of May 2, 2022**

A meeting of Fincom and CIB was convened at 6:00 pm by Zoom. Attending Fincom and CIB members were Chris Berglund, Paul Bohnson, Ray Bricault, Mary Foley, Jim Marinelli, Pete Murphy, and Paul Redmond. Austin Cyganiewicz and Bill Fay were absent. Chair Chris Berglund read the Zoom meeting State authorization statement.

A draft of the minutes of April 6, 2022 was circulated and posted on the Google drive. Chris Berglund noted a correction that is required. Ray Bricault moved and Jim Marinelli seconded a motion to approve the amended minutes. All voted in favor 6-0.

The minutes of the meeting for April 27 were circulated and posted to the Google drive. Ray Bricault moved and Mary Foley seconded to approve the minutes. All voted in favor 6-0.

The town meeting warrant was reviewed:

- Article 1 - Report to Town Meeting - Fincom will provide report at May Town Meeting. A PowerPoint draft is posted on the Google drive and will be reviewed later. Chris Berglund moved and Ray Bricault seconded a motion for Fincom to offer no opinion on this article. The motion was approved by Fincom by a vote of 7-0. (Paul Johnson joined the meeting)
- Article 2 - Authorization to borrow funds - Ray Bricault moved and Paul Bohnson seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 3 - Authorization to spend and accept state highway funds - Ray Bricault moved and Paul Bohnson seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0 and by CIB by a vote of 7-0.
- Article 4 - Change personnel bylaw to allow a 2% COLA - Paul Redmond moved and Paul Bohnson seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 5 - Authorize salaries - Ray Bricault moved and Mary Foley seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 6 - Authorize transfer of FY22 funds - There is no amount available yet. Chris Berglund moved and Ray Bricault seconded a motion for Fincom to pass over this article. The motion was approved by Fincom by a vote of 7-0.
- Article 7 - Pay bills from a previous year - There are no known bills to pay. Ray Bricault moved and Mary Foley seconded a motion to pass over the article. The motion was approved by Fincom by a vote of 5-0.

- Article 8 - Appropriated Sewer enterprise funds - The Sewer budget from previous years was reviewed and discussed. Nothing exceptional was noted. Operating and maintenance actual costs have been rising, but spending is less than the budgeted amount. \$200,000 is budgeted for this year, which is more than has been spent in the past. Pete Murphy moved and Ray Bricault seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 9 - FY22 Town Operating Budget - The departmental operating budgets have been extensively reviewed in previous meetings and all questions have been answered. Ray Bricault moved and Paul Redmond seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0 and by CIB by a vote of 7-0.
- Article 10 - Kitchen Food Manager for the Senior Center - This article is intended to get a Senior Center food service underway. The intention is that fees paid to the Senior Center will eventually pay this cost. Pete Murphy moved and Ray Bricault seconded a motion to endorse the article with the expressed condition that this is a one time expense that will ultimately be sustained by fees. The motion was approved by Fincom by a vote of 7-0.
- Article 11 - Authorize Elder Services - Ray Bricault moved and Paul Bohannon seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 12 - Authorize Revolving funds - There are no major changes to these funds. Ray Bricault moved and Paul Bohannon seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 13 - Authorize CPC annual expense - This is a standard allocation of tax funds received. The State contribution this year will be 30%. Ray Bricault moved and Paul Bohannon seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.
- Article 14 - Amend the Council on Aging Revolving Fund - This change is to allow the use of this fund for the Kitchen Food Manager in Article 10. Ray Bricault moved and Mary Foley seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 7-0.

Kristina Pedone of the Select Board joined the meeting.

- Article 15 - Amend the Personnel Bylaws Article XXI to add the Juneteenth Holiday - This article was passed over last year and referred to the Personnel Committee. They have now approved the article to return to the warrant. Discussion was that no employee group or union is asking for this holiday and, therefore, there is no reason to provide it. It will have a financial cost and it is not a required State holiday. Ray Bricault moved and Paul Bohannon seconded a motion to not endorse the article. The motion was approved by Fincom by a vote of 6-1, all but one voting in favor in a roll call vote. Paul Redmond was opposed.

- Article 16 - Amend the Personnel Bylaws Article XXI to change the Emergency and Fire Personnel compensation steps - The Fire Chief explained to the Select Board that a change in the step compensation is required to retain personnel. It was unclear to the Fincom members attending if this article satisfies the Fire Chief's concern. Pete Murphy moved and Ray Bricault seconded a motion to pass over the article and ask for more information from the Fire Chief. The motion was approved by Fincom by a vote of 7-0.
- Article 17 - Amend the Personnel Bylaws Article XXI to add a new position, Inspection Department Assistant Grade D - The need and the position are not understood by Fincom. Ray Bricault moved and Mary Foley seconded a motion to pass over the article until more information is available. The motion was approved by Fincom by a vote of 7-0.
- Article 18 - Appropriate funds to the CIF - An estimated \$500,000 is expected to be added to the Capital Investment Fund. Ray Bricault moved and Paul Bohnson seconded a motion to endorse the article at any amount that is an addition. The motion was approved by Fincom by a vote of 7-0 and by CIB by a vote of 7-0.
- Article 19 - Appropriate funds to the Stabilization Fund - No amount is yet available. Ray Bricault moved and Paul Bohnson seconded a motion to endorse the article at any amount that is an addition. The motion was approved by Fincom by a vote of 7-0 and by CIB by a vote of 7-0.

The slides for the report to town meeting were briefly reviewed. Chris Berglund requested comments.

The next meeting will be the May 9 by Zoom at 6 pm. The report to town meeting will be finalized and any open articles will be voted.

The meeting adjourned at 7:05 pm as moved by Ray Bricault moved and Paul Bohnson.

Pete Murphy  
Secretary, Fincom and CIB