

**Town of West Boylston
Finance and CIB Committee
Meeting of September 25, 2019**

A joint meeting of Fincom and CIB with the Select Board was held in the Select Board meeting room at 6:30 pm. The October town meeting warrant was discussed with the Select Board.

Following the meeting with the Select Board, a joint meeting of Fincom and CIB was convened at 7:20 pm in room 203 at town hall. Attending were Chris Berglund, Paul Bohanson, Ray Bricault, Bill Fay, Mary Foley, and Pete Murphy. Jaime Desanti, and Jim Marinelli were absent.

The minutes of meeting for September 19 for Fincom and CIB were approved by a vote of 6-0.

The October town meeting warrant was reviewed:

- Article 1: Reports – Chris Berglund of Fincom and CIB will provide a report:
 - Year over year operating and capital expense.
 - Expected Capital demands from the current capital plan numbers.
 - The need for building maintenance and a supervisor to manage these projects and expense.

A motion to provide a report from Fincom and CIB to October town meeting was moved by Ray Bricault and seconded by Bill Fay. The motion was approved 6-0 for Fincom and 5-0 for CIB.
- Article 2: Bills from a previous year – There are three bills presented for payment, a misdirected billing for a police detail for \$3,840, and two small delayed bills for services. Chris Berglund moved to endorse the article, seconded by Bill Fay, and approved by a vote of 6-0 for Fincom.
- Article 3: FY2020 Budget Fixes – No budget corrections have been requested yet. No action was taken by Fincom.
- Article 4: CPC Fund Appropriations – The fund appropriations voted by the CPC were reviewed and approved. There were outstanding questions about fund balances and the use of “undesignated” funds for the “open space” project at Blueberry Hill. No action by Fincom pending more information.
- Article 5: Cemetery Funds Transfer – Chris Berglund moved to endorse, seconded by Bill Fay, and approved by a vote of 6-0 by Fincom.
- Article 6: Registrar Compensation – A motion by Bill Fay to take no opinion, seconded by Mary Foley, approved by a vote of 6-0 for Fincom.
- Article 7: Accept State Transportation distribution of \$942 - A motion by Ray Bricault to endorse, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 8: Appropriate free cash to the OPEB account – Paul Bohanson argued that this payment is unnecessary and should be used for other purposes. A

motion by Ray Bricault to endorse, subject to learning the final amount, seconded by Bill Fay, approved by a vote of 5-1 for Fincom.

- Article 9: Capital purchase of a DPW wing plow - A motion by Bill Fay to endorse, seconded by Chris Berglund, approved by a vote of 5-0 for CIB and 6-0 for Fincom.
- Article 10: Stabilization Fund – The fund currently exceeds the required 5% of the operating budget. There were arguments for a larger fund to shield against unknown threats. A motion by Ray Bricault to endorse, pending the final number, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 11: Capital Investment – The Town Administrator plans to replace the \$160,000 used at the May town meeting. A motion by Ray Bricault to endorse, pending the final number, seconded by Chris Berglund, approved by a vote of 5-0 for CIB and 6-0 for Fincom.
- Article 12: Rename Board to Select Board – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 13: Amend General, Zoning, and Personnel Bylaws for Select Board – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 14: Amend Personnel Bylaws for Grievances – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 15: Amend Personnel Bylaws for personal days – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 16: Amend Personnel Bylaws for work hours – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 17: Amend Personnel Bylaws – A change in Fire Overtime is being requested. Ray Bricault will request an explanation for this change. No action by Fincom.
- Article 18: – Amend Personnel Bylaws – Another change in Fire Overtime is being requested. Ray Bricault will request an explanation for this change. No action by Fincom.
- Article 19: Amend Personnel Bylaws for Fire classifications – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 20: Amend Personnel Bylaws for Fire classifications – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 21: Amend Personnel Bylaws for Fire classifications – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.
- Article 22: Zoning change for Holt Street – A motion by Ray Bricault to take no opinion, seconded by Bill Fay, approved by a vote of 6-0 for Fincom.

The next meeting of Fincom and CIB will be on Tuesday, October 8.

The meeting adjourned at 7:59pm

Pete Murphy
Secretary Fincom and CIB