

**Town of West Boylston
Finance/CIB Committee
Meeting of May 26, 2020**

An online meeting of Fincom and CIB was convened at 6:35 pm using Zoom software, as permitted by the State under the Emergency Waiver of the public meeting rules. A statement regarding the Emergency Waiver and public access to the meeting was read at the opening by Chair Ray Bricault. Attending Fincom and CIB members were Chris Berglund, Ray Bricault, Paul Bohannon, Bill Fay, Mary Foley, and Pete Murphy. Jaime Desanti and Jim Marinelli were absent. Select Board member Chris Rucho also participated.

The minutes for the Fincom CIB meeting on May 20 with the Select Board are included in the Select Board meeting minutes.

The minutes for the meeting on May 19 were amended to remove a sentence on CIB spending plans to add a sentence on review and update of the department capital plans. The amended minutes were approved 5-0, as moved by Ray Bricault and seconded by Chris Berglund.

The DPW Director Gary Kellaher joined the meeting to discuss the capital needs:

- New Backhoe - The backhoe purchase cost, previously endorsed by CIB, will be reduced by a negotiated trade-in value of \$18,000. Paul Bohannon moved and Mary Foley seconded a re-endorsement of the purchase at the revised value of \$120,000. The motion was approved by CIB 5-0.
 - Trackless Tractor - This tractor will require \$24,000 in repairs and parts to keep operating the snow auger and sander. It is 15 years old and not in good condition. It is essential for clearing walkways and other maintenance activities. The new unit has an expected 20 year life and the old unit has a \$7,000 trade-in value. After a lengthy discussion, Chris Berglund moved and Paul Bohannon seconded a motion to endorse this capital purchase for \$135,000. The motion was approved 6-0.
 - CAT over rail mower - This mower attachment for \$72,000, the cost to be shared with the Light Department, would be useful, but the DPW Director conceded the work could still be done with existing equipment, but more man-hours. Given the expense for the other capital requests, this purchase can be delayed. Chris Berglund moved and Mary Foley seconded a motion to not endorse this purchase at this town meeting. The motion was approved by CIB 6-0.
 - Large Truck - This capital request has been removed from the town meeting draft warrant.
- The DPW Director left the meeting.

The outstanding school capital request for driveway paving at \$60,000 was discussed. Mary Foley moved and Paul Bohannon seconded a motion to table this request for lack of a current request and more information about the project. The motion was approved 6-0.

The draft town meeting warrant was discussed:

Article 1: Reports - Fincom and CIB will offer a report under this article. Chris Berglund moved to pass over any opinion on this article, seconded by Bill Fay, the motion was approved by Fincom 6-0 and CIB 5-0.

Article 2: Authorization to Borrow - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 3: Authorization to spend highway funds - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 4: Personnel Bylaw Compensation - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 5: Salary of Elected Officials - Mary Foley moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 6: Authorization to transfer unexpended funds - No information is available yet on this article. Chris Berglund moved to pass over this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 7: Pay previous year's bills - No bills are currently outstanding. Ray Bricault moved no action on this article, seconded by Chris Berglund, the motion was approved by Fincom 6-0.

Article 8: Sewer Appropriation - Ray Bricault moved to endorse this article, seconded by Chris Berglund, the motion was approved by Fincom 6-0.

Article 9: Omnibus Budget - Pete Murphy moved to endorse this FY21 budget at \$26,303,635, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 10: Capital Expense - Two capital items will be presented, both DPW requests, a backhoe at \$120,000 and a Trackless tractor at \$135,000. Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by CIB 5-0.

Article 11: Cemetery sale of lots - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 12: Elderly Services - Paul Bohannon moved to endorse this article, seconded by Chris Berglund, the motion was approved by Fincom 6-0.

Article 13: Convey property to Water District - Chris Berglund moved to offer no opinion on this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 14: Land transfer to Cemetery Tivnan Drive - There is a need for more information to act on this article. Questions for the Town Administrator include is custody reversibility, what is the forecast for cemetery need, and what is the source of survey funds. Ray Bricault moved to pass over this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 15: Land transfer to Select Board - Chris Berglund moved no opinion on this article, seconded by Ray Bricault, the motion was approved by Fincom 6-0.

Article 16: Land Transfer Survey funding - Pete Murphy moved to endorse this article, seconded by Mary Foley, the motion was approved by Fincom 6-0.

Article 17: Wage and classification update - No information is available on this article. Ray Bricault moved to pass over this article, seconded by Paul Bohannon, the motion was approved by Fincom 6-0.

Article 18: Council on aging revolving fund - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

Article 19: Department revolving funds - Paul Bohnson moved to endorse this article, seconded by Chris Berglund, the motion was approved by Fincom 6-0.

Article 20: Community Preservation funds - Chris Berglund moved to endorse this article, seconded by Bill Fay, the motion was approved by Fincom 6-0.

The town meeting report by Fincom and CIB was discussed. This report will include spending successes, including the success in obtaining grants, and anticipated expense needs with a long term view.

The Town Administrator will be updated on the CIB actions on capital requests.

The meeting adjourned at 8:25 pm.

Pete Murphy
Secretary, Fincom and CIB