

**Town of West Boylston
Finance/CIB Committee
Meeting of March 9, 2020**

A meeting of Fincom and CIB was convened at 7 pm at town hall in the 1st floor meeting room. Attending were Chris Berglund, Ray Bricault, Paul Bohnson, Mary Foley, and Pete Murphy. Jaime Desanti, Bill Fay, and Jim Marinelli were absent.

The minutes for the meetings on October 21 and February 11 were approved for Fincom and CIB.

The preliminary operating and capital budget issues for FY21 were discussed for each of the major town departments:

- The DPW capital needs were discussed:
 - Backhoe - The backhoe is in deteriorating condition and requires excessive maintenance expense. A request has been made to purchase a reconditioned backhoe with mower attachment for \$130,000. The site visit confirmed the poor condition.
 - Brush Cutter - A larger brush mower is needed and can be shared with the Municipal Light department at a cost of \$71,000. More justification for this expense is needed.
 - A new dump truck is in the plan at \$220,000. This purchase request is not expected for FY21.
 - Turf Aerator - An aerator would be used for the parks and fields. The cost is \$14,000. More justification for this expense is needed.
 - A new heated building for truck repairs is being investigated. This has not been included in the capital plan.
- The Library and Town Hall - The operating budgets will be level funded with the exception of an additional \$37,000 for the Library for personnel changes and to hire a Web facilitator and a teen librarian.
- The Library has completed a lighting upgrade under the Green Communities grant. A new Green Communities grant request is being prepared for a potential HVAC system upgrade.
- The town Facilities Manager position is funded and is still being developed.
- The School Department has not yet provided a capital plan. They are moving forward with a comprehensive school facility plan that will be presented to the Select Board.
- Public Safety, Fire and Police, have been asked for their capital needs. These needs will be discussed in preliminary meetings with their CIB team.

Each town department is also being asked to list any assets with a value over \$20,000, including purchase date and replacement date. The CIB teams will collect this data.

The meeting was adjourned to 8:23pm. The next meeting is March 23.

Pete Murphy - Secretary Fincom and CIB