

FISP Committee

Meeting Date and Time: December 20, 2016 at 7:00pm

Members Present: John Hadley, Chair, Jay Duggan, Ray Bricault, Chris Rucho, Robert Chisholm, Phil Mallet and Barur Rajeshkumar

Members Not Present: Marcia Cairns, Pat Crowley, and Siobhan Bohnson.

Also Present: OPM Tony DiLuzio, and Town Administrator Anita Scheipers

Mr. Hadley called the meeting to order at 7:08 pm.

1. RAC Builders – Change Order #2. Tony DiLuzio reviewed the details and costs associated with the proposed change order which would direct and pay RAC Builders to complete some portions of the site work previously anticipated to be done by Town contractors. The total change order cost is \$44,549.50, and is comprised of the following sections of work and their related costs:

- a. Drainage Culvert: \$13,950

- b. Sewer Line: \$28,099.50

- c. Electrical Line: \$2500

Chris Rucho moved and Phil Mallet seconded to approve the change order for the amounts requested. Vote: All yes, Motion passed.

2. Senior Center: Bob Chisholm asked the committee to make a decision regarding whether we would have the architect move ahead with completing the conceptual design for a one story senior center or a two story senior center. He stated that the Council On Aging had unanimously agreed to recommend a one story design due to the following concerns:
 - a. an elevator adds to increased annual maintenance costs, and if ever out of commission forces the second story to be unused due to accessibility.
 - b. the aesthetics of a one story building over a two story building in a residential area.
 - c. A two story design loses approx. 300SF due to the area needed for the elevator shaft and the stairwell.

Bob Chisholm moved to have the committee instruct the architect to move forward with a one story design. This was seconded by Barur Rajeshkumar. John Hadley stated that the architect was still strongly recommending we go with a two story design. The members of the committee discussed the benefits of a two story building which include a lower construction cost, decreased energy usage and utility costs, and more room for a future addition if needed

due to a smaller footprint leaving more of the unused site available for expansion.

After much discussion, John Hadley asked for a vote on the motion made earlier by Bob Chisholm for a one story design. Vote: 2 yes, 5 no. Motion failed.

A new motion was made by Chris Rucho and seconded by Bob Chisholm to go with a two story design with a usable square footage area of 8,500 SF. Vote: All yes. Motion passed.

Ray Bricault asked if the Committee was going out to bid for the next phase of architectural services. Anita Scheipers explained that the procurement method used, and the existing architect contract allows the Town to continue with the current architect as long as the Town is satisfied with their services. The Town may choose to re-bid this phase of services if you are unhappy with the architect's services.

3. Jay Duggan moved and Phil Mallet seconded to adjourn the meeting. Vote: All yes. Motion approved. Meeting adjourned at 8:07pm.

Respectfully Submitted: Anita Scheipers

Date Approved: February 8, 2017