

FISP Committee

Meeting Date and Time: November 3, 2016 at 6:00pm

Members Present: John Hadley, Chair, Jay Duggan, Pat Crowley, Chris Rucho, Phil Mallet, Barur Rajeshkumar, and Robert Chisholm

Members Not Present: Marcia Cairns, Ray Bricault, and Siobhan Bohannon

Mr. Hadley called the meeting to order at 6:00 pm.

1. Review of Draft Response to Planning Board Site Plan Review Questions:

Architect John MacMillan was present to review his firm's draft response to the questions posed by Wayne Amico of VHB, the Planning Board's site plan review engineer. The committee reviewed each response and agreed that no changes were needed in the draft response. Specifically they agreed to leave the dimensions listed on the plan as is currently prepared (Item 13), and to not add vertical granite curbing along the main driveway and curb radii (Item 14). Chris Rucho moved and Phil Mallet seconded to present the draft responses to the Planning Board as currently written. Vote: All yes. Motion passed. John MacMillan stated the formal response will be submitted the next day.

Chris Rucho asked what the fee was paid to the Planning Board for the site plan review. John Hadley stated that the project was given a 50% discount and paid only \$4,500 to the Planning Board toward the cost of VHB's review.

2. Minutes: No action was taken in the review and approval of the draft minutes.

3. Adjournment: Jay Duggan moved and Pat Crowley seconded to adjourn the meeting. Vote: All yes. Motion approved. Meeting adjourned at 6:22m.

Respectfully Submitted: Phil Mallet

Date Approved: _____