

FISP Committee

Meeting Date and Time: November 2, 2016 at 6:00pm

Members Present: John Hadley, Chair, Jay Duggan, Pat Crowley, Ray Bricault, Chris Rucho, Phil Mallet, Barur Rajeshkumar, Siobhan Bohnson, Robert Chisholm

Members Not Present: Marcia Cairns,

Mr. Hadley called the meeting to order at 6:00 pm.

1. Police Station OPM Update: Owners Project Manager (OPM) Tony DiLuzio presented the following: The electrical pole is in place. The Light Plant will do the conduit and pole riser and get the wiring to the transformer when ready. Hub Survey will stake out the layout for the trench for the site work to be dug. Both the Water and Street Opening MassDOT permits have been sent to the state for approval. RAQC Builders will start the erosion control once the contract has been signed by the Selectboard. Quotes are being sought for the site work and site utilities. RAC will also create the proposed construction schedule once they begin the initial contract work.

Phil Mallet moved and Chris Rucho seconded to recommend award of the police station construction contract to RAC Builders of Agawam MA for the price of \$4,047,000 which includes add alternates 1 through 4. Vote: All yes. Motion passed.

Anita Scheipers presented a draft letter intended to be sent to the Water Department asking that all water connection fees be waived. Chris Rucho moved and Bob Chisholm seconded to approve the sending of the letter. Vote: All yes. Motion passed.

2. Senior Center Design: The proposed contract with Catlin + Petrovick Architects of Keene NH was discussed. Bob Chisholm moved and Barur Rajeshkumar seconded to recommend award of the Phase 1 contract to Catlin for a not-to-exceed price of \$10,000/ Vote: All yes. Motion passed.

John Hadley, Phil Mallet, Barur Rajeshkumar and Bob Chisholm agreed to be the team to regularly work with the architect and others moving forward with the center design. Chris Rucho moved and Jay Duggan seconded to assign these individuals to that team. Vote: All yes. Motion passed.

The schedule for the center design was discussed. Bob Chisholm asked that a special town meeting be scheduled for December, as many seniors will leave for the winter season. It was discussed that there was not adequate time for

a December town meeting. Bob Chisholm asked that we work to have the special town meeting and related election in the second and third week in January. With this schedule the full design and bidding could be completed in time for the October town meeting to ask for construction funds. It was agreed to ask John Catlin to attend the Nov 30th FISP meeting to finalize the dates.

3. Chris Rucho moved and Barur Rajeshkumar seconded to adjourn the meeting. Vote: All yes. Motion approved. Meeting adjourned at 6:50m.

Respectfully Submitted: Anita Scheipers

Date Approved: _____