

Designer Services for



**ORIGINAL**



# SENIOR CENTER BUILDING PROJECT

**TOWN OF WEST BOYLSTON  
Massachusetts**



**REINHARDT ASSOCIATES, INC.**

430 Main Street, Suite 200

Agawam, MA 01001

(413) 786-9600

(413) 786-8699 (fax)

Federal ID No.: 042254336

Website: [www.reinhardtassoc.com](http://www.reinhardtassoc.com)

**Principal:**

John D. MacMillan; AIA; President/Treasurer;

Email: [jmacmillan@reinhardtassoc.com](mailto:jmacmillan@reinhardtassoc.com)

Direct Line: (413) 272-0256

*June 30, 2016*



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June 30, 2016

Town of West Boylston  
Town Offices, 140 Worcester Street  
West Boylston, MA 01773

Attention: Anita Scheipers, Town Administrator

Reference: Senior Center Design

Dear Ms. Scheipers,

After reviewing your RFQ, **Reinhardt Associates, Inc. (RAI)** is pleased to submit our Firms' qualifications for your **Senior Center** project. The size and character of the Project's Scope of Work are a perfect fit for the type of facilities that RAI has successfully completed. We have reviewed your RFQ and feel strongly that we offer the expertise and experience required to make our Team the best choice to assist the **Town of West Boylston** in achieving their goals.

RAI is a total in-house Architectural/Engineering firm of professional personnel in the Architectural, Electrical, Mechanical Engineering, Interior Design and Civil/Landscape architectural disciplines. Additionally, we have extensive experience in Feasibility Studies and Project Analysis, Planning, Cost Estimating, Construction Administration and Project Management. Our extensive knowledge in Senior Center design, experience with all items listed under the "Scope of Work" section of your RFP and present work load provides an excellent opportunity for our office to provide the design services required to successfully complete your Project.

For this commission, Principal In Charge / Architect would be John D. MacMillan, AIA, MCPPO Certified and LEED A.P. John has over 30 years experience and extensive knowledge in Facility Development Plans. In conjunction with Mr. MacMillan would be Richard Ness, AIA and former DHCD Director of Technical Services and Member of the Executive Management Team with 35+ years experience and currently the PM for the Groton Senior Center, both of whom have hands-on expertise in this type of work. We have supplemented our in-house design team with the Consultant Services of Engineering Design Associates, Structural Engineers of West Springfield. Principal of the firm is Andrew J. Pavlica, P.E. who was employed by Reinhardt Associates, Inc. before opening his own consulting engineering firm and with whom we continue to enjoy both a personal and a professional relationship.

We have a highly qualified team to assist you on this Project. We pride ourselves with being in the forefront of public design, technology and energy efficient engineering. RAI has been continuously performing public design and construction work for almost 60 years and have expert experience in preparing projects for funding, bidding and construction. Because of our very practical and well reasoned Study approach, approximately 90% of our Study projects achieve funding and get built.

Principals contact information is as follows:

Principal Contact: John MacMillan, AIA/President; Tele: 413/786-9600; Email: [jmacmillan@reinhardtassoc.com](mailto:jmacmillan@reinhardtassoc.com)  
Other Contact: Paul Babin, PE/VP of Engineering; Tele: 413/786-9600; Email: [pbabin@reinhardtassoc.com](mailto:pbabin@reinhardtassoc.com)

We are confident that we can offer the **Town of West Boylston** the highest level of service for this important Senior Center Project, and we look forward for the opportunity to present our qualifications and thoughts regarding your Project to you in further detail.

Sincerely,  
**REINHARDT ASSOCIATES, INC.**



John D. MacMillan, AIA; President / Treasurer

## EXECUTIVE SUMMARY

- Local Fifty-Nine (59) Year Old Architectural and Engineering Firm;
- Integrated A/E Staff Provides for Exceptional Coordination / Reliability / Responsiveness;
- Extensive and Successful Senior Center Study and Facility Experience;
- Specialized, Expert Experience in Senior Center Programming, Site Analysis, Design and Construction;
- Direct Participation of Firm Principal with this Project;
- Provide Studies that are Thorough and Well Reasoned, Accurate and Reliable;
- Provide Designs that are Responsive, Practical and Within Budget;
- Develop Creative, Cost Effective Design Solutions Balancing Budget and Sustainable Design Principals;
- Thorough Knowledge of MA Bidding Laws; Building Codes and Construction Law;
- Successful Record With-In Budget / On-time Completion of Project Assignments;
- Credible and Effective in Assisting at Public Meetings and Presentations

We are currently performing a Study for the Town of Groton for a new Senior Center. This project involves the complete space needs and appropriate adjacencies for either renovating one of three existing buildings or construction a new Senior Center, including Site Plans, Site Utilities Plans, Schematics and Cost Estimates.

We have nearly completed the Study for the Friends of the Ludlow Senior Center. This project includes Existing Conditions Building Deficiencies Report, Site Assessments, Space Needs Assessment, Preliminary Design Drawings and Cost Estimates for a future new Senior Center.

The Spitzer Senior Center in North Adams, MA began as a *Facility Development Plan* that identified all future major capital work that was needed in terms of both its building and grounds. The report provided a description of the issues, the best approach and scope of work for each work element, an estimated budget so that future planning could be better made, along with the suggestive order of work priorities. This work also includes the development of bid-ready drawings and specifications on as much of the higher priority work items that the study's budget can allow for. We are currently reviewing and prioritizing Options for bidding / construction and in the first Phase of design, which consists of the roof and boiler replacement.

**RAI** was selected by the City of Agawam for an initial Feasibility Study and Space Programming and later Design and Construction Administration for a new free-standing, 2-story, 23,000 sf Senior Center. This facility utilized panelized construction to shorten construction time and promote environmentally-aware reduced manufacturing and assembly waste. We are pleased to say that the lowest Bid received for this Project was approximately 2% below RAI's Estimate. The project was finished within budget and schedule and has been a great success for the city and residents.

Construction was recently completed of a new Senior Center for the Town of Westminster, MA. This 7,500 sf facility sits on an environmentally-sensitive site. The design and review phases were completed within six months. To minimize construction cost the design was prepared based on local Vocational School labor. The structure utilizes a simple building configuration to reduce operating and maintenance costs, as well as reduced "footprint" on the site, while providing an exterior facade that is compatible with the scale and character of the surrounding community.

In regard to sustainable building methods our own design experience begins in the early 1980's before Green Design was a common concept. As a Firm that prides itself on the collaboration of architecture and engineering we have always been pushing our design to practical, sustainable and energy conscientious design. While many of our most municipal clients prefer to design towards green and LEED principals, very few have actually chosen to participate in the USGBC LEED Program. RAI employs three LEED Accredited Professionals and most recently have submitted for LEED Silver certification on one School Renovation/Addition for which we were the M/E/P Engineer and Envelope Architect and currently submitting on a LEED Silver certification on a new \$4M Transit facility in Westfield, MA for the PVTA.

## **APPROACH / TIMELINE**

### **ARCHITECT'S APPROACH**

Our project approach is driven by our goal of being a responsive and reliable resource to assist the Town of West Boylston in its desire to provide a new and improved gathering center for its Senior Citizens. Our in-house team of Architects and Engineers offers technical and aesthetic expertise in every discipline to achieve a cost-effective, sustainable and functional facility. Our methodology incorporates constant inter-action between our office and our client. We have performed ALL of the services listed in your RFP on most of our past projects.

### **PHASE I –CONCEPTUAL DESIGN:**

#### **PROGRAMMING**

**JULY 25 – AUGUST 22**

- Meet with the Town representatives and Senior Center staff to confirm design criteria, project goals, and available resources.
- Through on-site observation, study the typical operational routines of each sector of the existing Senior Center operations;
- Analyze these routines to determine spatial needs for each element, and identify requirements for long-term operational efficiency;
- Discuss the findings which would include a program of functions performed by each sector of the Senior Center, along with adjacency uses, shared spaces and optimal efficient work flow layout to identify the necessary building size and layout that would best accommodate the desired program.
- Conduct a Site Analysis of the selected site to determine its suitability to house the proposed use, including building size; access; parking and maneuver space; outdoor activity space; utility availability and function; storm water management; community compatibility.

#### **SCHEMATIC DESIGN**

**AUGUST 25 – SEPTEMBER 27**

- Meet with Town representatives to discuss our findings in regard to the benefits and challenges of housing the desired programs.
- These discussions would then lead to our providing the Town with one-line drawings of possible floor plan options as well as a site plan illustrating property line data, municipal setback requirements, utility layouts, outdoor space requirements, and wetlands, if present. The basis of this site plan would be information and data provided to us from the Town.
- Typically, these plans include schematic floor plans, site plan and building elevations, with emphasis on the front or public view of the facility.
- Development of an estimated cost associated with the selected design.

## **APPROACH / TIMELINE (Cont.)**

### **PRESENT FINDINGS**

**AVAILABLE BY: OCTOBER 5**

- We could prepare presentation quality Site Plan, Floor Plan(s) and Building Elevations.
- Attend a meeting with interested parties as necessary to present ideas, and receive input to achieve the optimum desired graphic depiction of a project to promote the goals of the Town.
- Assist the Senior Center Building Committee with obtaining community support for the project through a public presentation.

We differentiate our firm from others in our dedication to our client's needs. We assign a sole contact Architect for direct and immediate answers; we do not set limits on the amount or timing of our contacts with the client; we listen, we respond, we produce. We pride ourselves in providing functional, sustainable, aesthetic designs at an affordable price.

### **PHASE II – FULL DESIGN AND CONSTRUCTION/BID DOCUMENTS**

While this phase is not contained in the present solicitation, we wish to remind you that we offer a full in-house design team, capable of meeting all your Phase II needs, from Design Development, Cost Analysis, to Construction Document preparation.

### **PHASE III – CONSTRUCTION OVERSIGHT**

Again, as a full-service Architectural/Engineering Firm, we have extensive experience in providing full Contract Administration services from construction oversight, administrative coordination to project close out.

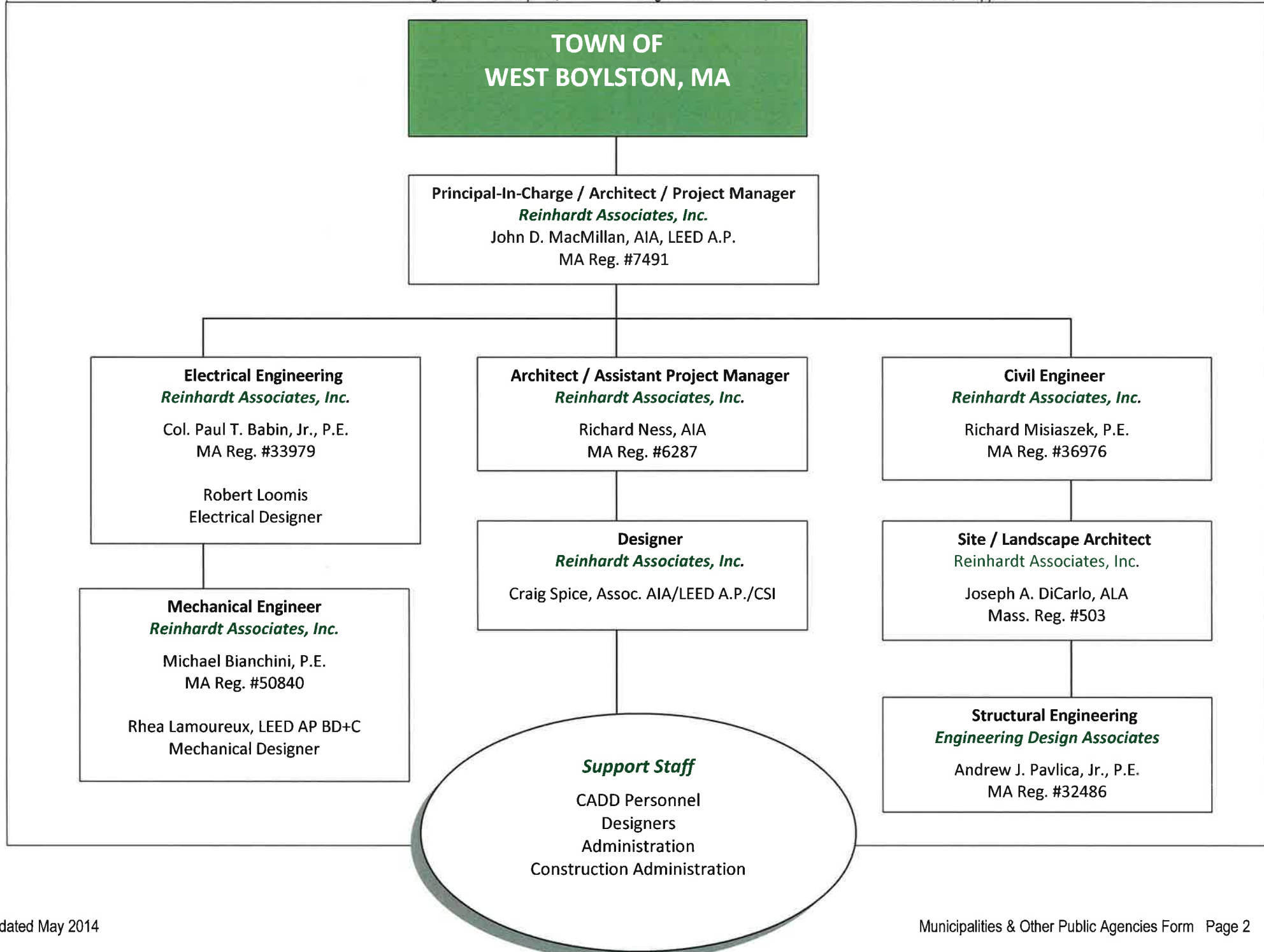
We differentiate our firm from others in our dedication to our client's needs. We assign a sole contact architect for direct and immediate answers; we do not set limits on the amount or timing of our contacts with the client; we listen, we respond, we produce.

### **PROPOSED DISTRIBUTION OF FEE**

Design Development	30%
Construction Documents	40%
Bidding	3%
Construction Administration	25%
Project Close-Out	2%



6. List ONLY Those Prime And Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm And Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable.





7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name And Title Within Firm: <b>John D. MacMillan, President/ Architect/LEED AP / MCPPO Certified</b>	a. Name And Title Within Firm: <b>Richard Ness, AIA; Architect/Project Manager</b>
b. Project Assignment: <b>Architect / Project Manager</b>	b. Project Assignment: <b>Architect / Assistant Project Manager</b>
c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> MBE <input type="checkbox"/> <b>430 Main Street</b> WBE <input type="checkbox"/> <b>Agawam, MA 01001</b>	c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> MBE <input type="checkbox"/> <b>430 Main Street</b> WBE <input type="checkbox"/> <b>Agawam, MA 01001</b>
d. Years experience: With This Firm: <u>29</u> With Other Firms: <u>0</u>	d. Years Experience: With This Firm: <u>&gt;1</u> With Other Firms: <u>35</u>
e. Education: Degree(s) /Year/Specialization A.S./1980/Environmental Engineer/Western N.E. College B.A./1984/Architecture/NY Institute of Technology	e. Education: Degree(s) /Year/Specialization 1984 MA Institute of Technology, Master of Science in Architectural Studies 1980 University of Minnesota, Bach of Architecture / Bach Environmental Design 2015 Commonwealth of Massachusetts, Management Certificate
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1988/Architecture/MA/7491; LEED A.P.; MCPPO Certified: NCARB 1997/Architecture/CT; 1993/Architecture/RI; Also ME, NH, VT	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1985/MA #6287
g. Current Work Assignments And Availability For This Project: Available Immediately: Mr. MacMillan is the Project Architect / Manager for most of RAI projects. His present work assignment includes the Study for the Groton Senior Center and the West Boylston Police Station.	g. Current Work Assignments And Availability For This Project: Available Immediately. Mr. Ness is currently working the Groton Senior Center Study.
h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Responsible to oversee project production, including feasibility analysis, architectural design, specification writing, detailed cost estimates and construction administration.  Mr. MacMillan has been the Architect on most all of RAI's projects and has extensive knowledge. Mr. MacMillan keeps abreast of not only the latest technology but the changing trends in operating procedures. He is totally familiar with all applicable Building and Safety Codes as well as Mass State Laws relating to Public Bidding Laws, including Chapters 30, 30B and 149. Approximately 90% of all projects designed by RAI fall under the Mass General Laws, Chapter 149 requirements and we provide project studies, design, bid administration and administration of the construction contract on all public Projects. Projects include: <ul style="list-style-type: none"> <li>• Groton Senior Center Study</li> <li>• Ludlow Senior Center</li> <li>• Russell Senior Center</li> <li>• Holland Senior Center</li> <li>• Southwick Senior Center</li> <li>• Spitzer Senior Center, North Adams</li> <li>• Springfield Senior Center</li> <li>• Belchertown Senior Center</li> </ul> Mr. MacMillan has performed numerous Studies/Assessments/Space Needs. He is also very familiar with the ADA Title II; MAAB/UFAS rules and regulations and has performed all of the Firms projects relating to ADA design and Grant programs as well as MHC..	h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):  Mr. Ness has over 35 years of multidisciplinary experience at organizations that design, develop, construct, operate, and maintain buildings and facilities. Early in his career, he made choices to move beyond the standard training afforded to an architect, and acquire useful skills in allied industries to further compliment his architectural credentials. Recently, he held a leadership position in public administration for the Comm of MA Department of Housing & Community Development (DHCD).  Mr. Ness has extensive design and project management experience in low-income, affordable, and market rate housing in low, medium and high-rise buildings, commercial office buildings, jails and correctional facilities, and hotel and conference centers. He has performed numerous building condition assessments, is proficient at facilities long-range capital planning, and has authored numerous property condition reports and building assessment projects.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name And Title Within Firm: <b>Richard Misiaszek, P.E.</b> (Recently retired from RAI but is On-Call)	a. Name And Title Within Firm: <b>Joseph A. DiCarlo, Jr., ALA</b>
b. Project Assignment: <b>Civil Engineer</b>	b. Project Assignment: <b>Site Design / Landscape Architect</b>
c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> MBE <input type="checkbox"/> <b>430 Main Street</b> WBE <input type="checkbox"/> <b>Agawam, MA 01001</b>	c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> MBE <input type="checkbox"/> <b>430 Main Street</b> WBE <input type="checkbox"/> <b>Agawam, MA 01001</b>
d. Years experience: With This Firm: <u>15</u> With Other Firms: <u>27</u>	d. Years Experience: With This Firm: <u>19</u> With Other Firms: <u>21</u>
e. Education: Degree(s) /Year/Specialization B.S./1968/Civil Engineering	e. Education: Degree(s) /Year/Specialization UMass Amherst, 1967; B.S.L.A. UMass, Amherst, 1972, M.L.A.
f. Active Registration: Year First Registered/Discipline/Mass Registration Number MA #36976; 1992	f. Active Registration: Year First Registered/Discipline/Mass Registration Number MA #503; 1969
g. Current Work Assignments And Availability For This Project: 1992/Civil Engineering/MA/36976 1981/Civil Engineering/RI 1995/Civil Engineering/CT 2005/Civil Engineering/VT/8572	g. Current Work Assignments And Availability For This Project: Available Immediately. Mr. DiCarlo is currently working on the DHCD Open-End Contract and the West Boylston Police Station.
h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):  Mr. Misiaszek has extensive experience in site development for commercial and residential property which includes cost effective engineering and environmental protection for utility, drainage, and stormwater management projects. He has also been responsible for the design of wastewater collection systems which included pump stations and sampling systems. This type of work usually included preparation of detailed bid documents and specifications, as well as cost estimates.  Mr. Misiaszek combines his varied field experience with classical engineering training to conceive, design, and oversee construction of a wide variety of engineering solutions. He has also performed various detailed engineering and related civil engineering activities	h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):  Mr. DiCarlo is a Registered Landscape Architect and has responsibility for all work associated with the development of site designs for every project. His work includes site analysis, land use planning studies, conceptual designs; construction documents - drawings and specifications, cost estimates and oversight of construction activity. He has worked on large-scale master plans, comprehensive campus plans, and site-specific projects for institutional, municipal, and commercial clients both in the U. S. and overseas. He specializes in athletic and recreation designs, as well as functional and aesthetic site plans utilizing sustainable, regenerative practices. A few of Mr. DiCarlo's relevant projects are the Belchertown Senior Center, Westminster Senior Center, Spitzer Senior Center, Southwick Senior Center as well as numerous Studies including East Longmeadow Municipal Buildings Assessment and the Town Garage and the Plympton Municipal Building Study.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name And Title Within Firm: Michael A. Bianchini, P.E.	a. Name And Title Within Firm: Col Paul T. Babin, Jr.; V.P. of Engineering; P.E.
b. Project Assignment: <b>Mechanical (HVAC / Plumbing / Fire Protection)</b>	b. Project Assignment: <b>Electrical Engineer</b>
c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> <b>430 Main Street</b> <b>Agawam, MA 01001</b> MBE <input type="checkbox"/> WBE <input type="checkbox"/>	c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Reinhardt Associates, Inc.</b> <b>430 Main Street</b> <b>Agawam, MA 01001</b> MBE <input type="checkbox"/> WBE <input type="checkbox"/>
d. Years Experience: With This Firm: <u>3</u> With Other Firms: <u>5</u>	d. Years Experience: With This Firm: <u>8</u> With Other Firms: <u>28</u>
e. Education: Degree(s) /Year/Specialization  B.S.; Mechanical Eng.; University of MA, Dartmouth, MA	e. Education: Degree(s) /Year/Specialization Worcester Polytech; BEE – 1979 Texas Tech University; Master Electrical Engineering Nichols College; Master Business Admin. (18-semester hrs)
f. Active Registration: Year First Registered/Discipline/Mass Registration Number  MA / 2014 / 50840	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1988 / Electrical Engineering #33979
Current Work Assignments And Availability For This Project: <b>Available Immediately</b> Mr. Bianchini is currently working on the North Adams Housing Authority Community Center and DHCD Open-End Contract.	g. Current Work Assignments And Availability For This Project <b>Available immediately</b> Mr. Babin is Head of the Engineering Department and oversees all engineering staff assignments. His current work includes the West Boylston Police Station and the Groton Senior Center.
h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):  Mr. Bianchini's recent experience includes: <ul style="list-style-type: none"> <li>▪ Groton Senior Center Study</li> <li>▪ New Senior Community Center, Westminster, MA</li> <li>▪ House Doctor – DHCD (Architectural/Civil/Mechanical/Electrical)</li> <li>▪ New Vehicle Exhaust System for Oxford Fire Department, Oxford, MA</li> <li>▪ New Police Headquarters, Palmer, MA</li> <li>▪ Concord Museum Study &amp; Design, MA National Guard, Interior/Exterior Repairs</li> <li>▪ Hangar Renovation Study, Barnes Municipal Airport, Westfield, MA</li> <li>▪ House Doctor Contract; Holyoke Housing Authority</li> <li>▪ Municipal Buildings Study, E. Longmeadow, MA</li> <li>▪ Study for Renovations to USPFO, Ft. Devens</li> <li>▪ Renovation (Envelope / MEP) Forest Park Middle School, Springfield, MA</li> <li>▪ Renovation (Envelope / MEP) Collins Middle School, Salem, MA</li> </ul>	h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm): Mr. Babin has been responsible for all facets of electrical design, lighting, power, emergency systems, intercommunications, and voltage control. He has supervised engineers, designers and draftsmen concerning all electrical matters and developed electrical budgets for numerous types of Projects, writes electrical specifications and responsible to direct drafting in all electrical related drawings.  Among other Military assignments Mr. Babin's most recent was part of the 439 <sup>th</sup> Mission Support Group at Westover ARB, Chicopee. Mr. Babin was deployed to Bagdad Iraq in support of Operation Iraqi Freedom where he served as Facilities Sector Lead Gulf Region Division Army Corps of Engineers responsible for providing full spectrum program and project management services for 2.4 billion dollars for projects using Iraq Reconstruction and Relief Funds; comprised of four sub-sectors spanning across 25 project codes, and over 1500 projects  Paul has performed Electrical design services on many of our Projects including the Groton Senior Center, Westminster Senior Center, Spitzer Senior Center and the Agawam Senior Center. tract for MA Air National Guard, Open-End Contracts for the City of Springfield, Springfield Housing Authority and the USPS Open-End Contracts

<p>7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.</p>	
<p>a. Name And Title Within Firm: <b>Andrew J. Pavlica, Jr., P.E. (Senior Design Engineer)</b></p>	<p>a. Name And Title Within Firm:</p>
<p>b. Project Assignment: <b>Structural Engineer</b></p>	<p>b. Project Assignment:</p>
<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: <b>Engineering Design Associates, Inc.</b> MBE <input type="checkbox"/> 11 Central Street WBE <input type="checkbox"/> West Springfield, Massachusetts 01089</p>	<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: <u>23</u> With Other Firms: <u>9</u></p>	<p>d. Years Experience: With This Firm: _____ With Other Firms: _____</p>
<p>e. Education: Degree(s) /Year/Specialization Bachelor of Science in Engineering Technology/ 1975/ Structural Engineering</p>	<p>e. Education: Degree(s) /Year/Specialization</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number  Commonwealth of Massachusetts/ 1985/ 32486</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number</p>
<p>g. Current Work Assignments And Availability For This Project:  Available Immediately</p>	<p>g. Current Work Assignments And Availability For This Project:</p>
<p>h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):  Agawam Senior Center Belchertown Senior Center Rehoboth Senior Center North Adams Armory Re-Use Project; Phase II and III Westfield Armory Interior Rehab Renovations/Repairs to Building 102, Camp Edwards Renovation/Restoration of Historic Swampscott Town Hall Holyoke Intermodal Facility  Mr. Pavlica is a former employee of Reinhardt Associates, Inc.</p>	<p>h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):</p>

8a. Current And Relevant Work By Prime Applicant Or Joint-Venture Members. Include **ONLY** Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But No More Than 5 Projects). **REINHARDT ASSOCIATES, INC.**

a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (in thousands)	
				Construction Costs (Actual, Or Estimated if Not Completed)	Fee for Work for Which Firm Was Responsible
(1) New Senior Center Study Ludlow, MA  John D. MacMillan	<b>Architecture / Civil / Structural/Mechanical/Electrical Eng.</b>  ST, SCH, DD, CD, CA	Friends of the Ludlow Senior Center Matthew Pszeniczny 413/583-3564 <a href="mailto:mpszeniczny@ludlow.ma.us">mpszeniczny@ludlow.ma.us</a>	2016	Study ECC: \$8.5M	

**Scope:** The Scope of Services includes the following:

- Conduct an investigation of existing conditions building deficiencies.
- Conduct an independent analysis of the future space needs of the Senior Center
- Provide a preliminary assessment and evaluation of the “referred Site” and/or alternate sites to determine suitability of the site. Site analysis for the final selection location includes topographical study, hazardous material investigation, wetlands verification survey, storm water drainage issues, location of utilities (i.e. sewer, water, gas, other) and evaluation of vehicular access.
- Develop preliminary design drawings including site plan, building plans fitted to the selected site, furnishing plans, interior layout, exterior evaluations, materials and preliminary building systems. Also develop communication tools including plans, models, color renderings, sketches and computer presentation renderings to use at future public forms and Town Meetings.
- Provide cost estimates that include all soft costs related to design and construction of the building (i.e. construction cost estimate, furniture/equipment, project management, fees and contingencies). Provide a complete project schedule.
- Complete implementation plan and written Report.

**Current Facility**



Current And Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The DSB Advertisement (List Up To 8a. But Not More Than 5 Projects). **REINHARDT ASSOCIATES, INC.**

a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (in thousands)	
				Construction Costs (Actual, Or Estimated if Not Completed)	Fee for Work for Which Firm Was Responsible
(2) New Senior Center Agawam, MA  John MacMillan, AIA	Architecture / Civil / Structural/Mechanical/Electrical Eng.  ST, SD, DD, CD, CA	Town of Agawam Mayor Richard Cohen 413/786-0400 – Ext. 200 or Town of Agawam Richard Theroux, Chrmn. Senior Center Building Committee 413/786-0400 – Ext. 214	2008	\$ 5,360.	\$ 525.

Development of the project program, all plans and specifications, drawings and bid documents for a new free-standing two (2) story, Senior Center containing approximately 26,000 gross square feet on a Town owned Parcel of land. RAI is working with the Town and the Senior Center Bldg. Committee to manage the project from design through final construction and will provide all Interior Design Services.





8a. Current And Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The DSB Advertisement (List Up To But Not More Than 5 Projects). <b>REINHARDT ASSOCIATES, INC.</b>					
a. Project name & location Principal-in-Charge	b. Brief description of Project and Services (include reference to areas relevant experience)	c. Project Owner's name & address and phone number (include name of contact person)	d. Completion Date (actual or estimated)	e. Project (Construction) Cost (000's)	
				Construction Costs (actual, or estimated if not completed)	Fee for work for which firm was responsible
(3) House Doctor" Contract for Architectural, Civil, Mechanical and Electrical Disciplines City of Springfield, MA Including a New Senior Center  John MacMillan	<b>Architecture / Civil / Structural/Mechanical/Electrical Eng.</b>  ST, SCH,	City of Springfield Patrick Sullivan, Director Department of Parks, Buildings & Recreation Management (413) 787-6444 psullivan@springfieldcityhall.com	2010 - 2013	Varies	Varies with Work Orders

#### New Senior Center

The new Springfield Senior Center is a 36,326 sq. ft., single story building, situated on 8 acres of land located in Blunt Park off of Roosevelt Ave. in the City of Springfield, MA. The center will contain a multi-purpose room, dance floor, library, billiards room, arts and craft room, sewing room, computer room, dining room and kitchen, among other amenities. The building materials will include natural wood and stone elements, covered entrance and portico, cupola, asphalt shingled pitched roof, wood roof trusses, acoustic tile ceilings, gypsum board partitions, poured-in-place concrete foundation, and concrete slab on grade.



8a. Current And Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The DSB Advertisement (List Up To But Not More Than 5 Projects). <b>REINHARDT ASSOCIATES, INC.</b>					
a. Project name & location Principal-in-Charge	b. Brief description of Project and Services (include reference to areas relevant experience)	c. Project Owner's name & address and phone number (include name of contact person)	d. Completion Date (actual or estimated)	e. Project (Construction) Cost (000's)	
				Construction Costs (actual, or estimated if not completed)	Fee for work for which firm was responsible
(4) Feasibility Study for a New Senior Center Boxford, MA  John MacMillan	<b>Architecture / Civil / Structural/Mechanical/Electrical Eng.</b>  ST, SCH	Town of Boxford Community Center Study Committee Richard Shaw, Chairman 978/352-8521	2008	Study  Est. \$ 3.9	\$ 22.

RAI was selected to provide a Feasibility Study for the expansion of the current Boxford Community Center, or the construction of a new building to serve as a Senior Center on land owned by the Town.

Scope included: Familiarizing ourselves with the current facility. Met with COA staff and Community Center Study Committee in order to prepare a Needs Assessment of the current and future needs of the COA. RAI then prepared several different Plan options for renovating and expanding the existing Center together with examples of other newly constructed Senior Centers for a new free-standing facility on other Town owned land.

The Study was completed along with cost estimates for the design and construction of 2 Options. The ECC included site work, building construction, utility installation, parking areas. The Design costs included preparation of the plans and specifications, bidding phases, construction administration, OPM, construction inspection, as-built drawings, commissioning and O&M manuals.

Ultimately the Committee chose constructing a new facility over renovation and additions to the existing Center and are awaiting further action by Town Meeting.





Current And Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Work (But Not More Than 5 Projects). **REINHARDT ASSOCIATES, INC.**

a. Project Name & Location Principal-in-Charge	b. Brief Description of Project And Services (Include Reference to Areas of Experience Listed in DSB Advertisement)	c. Project Client's Name & Address and Owner's Reference Name & Phone Number	d. Completion Date (actual or estimated)	e. Project Cost (in thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for work for Which Firm Was Responsible
(5) <b>New Senior Center</b> <b>Westminster, MA</b>  <b>John MacMillan, AIA</b>	Architecture / Civil / Structural/Mechanical/Electrical Eng.  ST, SD, DD, CD, CA	OPM: Atlantic Construction and Management Suresh Bhatia, P.E./LEED AP Phone: 978/369-6754 Email:sbhatia@aconstructioninc.com	2013	\$ 5,360.	\$ 525.

The community senior center building is 7,504 square foot and will be built on 3.14 acres of a 12.4 acre site situated on 69 West Main St., in Westminster, MA. The structure is one story, wood framed, concrete slab on grade, concrete foundation and a partial basement containing mechanical equipment. The building has a wood trussed, pitched asphalt shingled roof, with vinyl clapboard and shake siding and a stone veneer at the base of the building. The facility will include a multi-purpose room, game room, arts and craft room, lounge, administration, nurse office/conference room, kitchen and storage areas.

The building meets the required Energy Stretch Code which exceeds the state standards and has increased energy saving features. Sustainable features include: natural daylighting in the multi-purpose room and corridors with roof dormers and skylight solar tubes, the building is sited on an existing level plan to reduce the amount of grading and lessen the cut and fill for less import and export of soil, the south facing roof has a deep overhang to protect from summer heat gain, water saving toilet and lavatory fixtures are utilized, Low-E argon filled glazing in the insulated windows will reduce heat loss and solar gain, low volatile compound (VOC) adhesives and paints are specified, dense pack cellulose insulation is recycled flame retardant paper, recycled content in the acoustic ceiling tiles, oriented strand board (OSB) is used for the wall and roof sheathing is composed of leftover wood chips compressed together with high strength adhesives, with a moisture/air barrier integrated in the exterior skin providing an air sealed envelope, reducing air leaks drafts, loss energy and improved indoor air quality, and room occupancy sensors that will automatically turn off the lights when the room is not occupied and lights are left on.

The building plan is based on a single axis with all major spaces accessed off one double-loaded corridor. The entry lobby will contain a waiting area for transportation and for greeting and social gathering. The entry vestibule and lobby give direct access and visual control to the receptionist or administrative assistant, which adjacent to the director's office and nurse's office. The lobby also is adjacent to the women's and men's restrooms. Beyond the restrooms is the lounge which will have a living room atmosphere for quiet activities or reading room, with a pre-fabricated unit fireplace.

The centerpiece of the building is the multi-purpose room. It is directly off of the lobby and is visible as soon as one enters the building. The multi-purpose room is for a multitude of activities ranging from line dancing, exercise classes, lectures, bingo, movies, and serving meals and other Community activities. A game room and arts and crafts room are adjacent to the multi-purpose room. Also adjacent to the multi-purpose room is the kitchen, pantry, storage, janitor's room and access to the basement mechanical room. The multi-purpose room has an exterior patio for outdoor activities and the arts and craft room will access a vegetable garden.



8b. List Current And Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement. (Up To But Not More Than 5 Projects For Each Sub-Consultant.) Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.					
Sub-Consultant Name: <b>Engineering Design Associates, Inc. (Structural Engineering)</b>					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (in thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible
(1) Scantic Valley YMCA Spear Family Youth and  <b>Senior Center</b> Wilbraham, Massachusetts SER : Andrew J. Pavlica, Jr.	Structural Engineering:  Steel framed structure with open web steel joists, light gauge metal and masonry exterior walls with a brick veneer bearing upon a reinforced cast in place concrete foundation.	YMCA of Greater Springfield Springfield, Massachusetts	2004	4200	504
(2) <b>HUD Senior Housing Complex</b> Miles Morgan Court  <b>Wilbraham, Massachusetts</b> SER : Andrew J. Pavlica, Jr.	Structural Engineering:  Predominately an engineered wood framed structure with structural steel framing to accommodate for spans/loading. The 2x bearing walls are set atop a cast in place foundation.	Falcon Housing Corporation 3 Vista Road Wilbraham, Massachusetts	2004	15840	1320
(3) Mason-Wright Retirement Community  <b>Springfield, Massachusetts</b> SER : Andrew J. Pavlica, Jr.	Structural Engineering:  A cast in place concrete foundation provided support for a combined steel frame and masonry bearing walls. Precast concrete plank for the 5 five floors and the roof finished off the framing system while a brick veneer finished off the exterior wall system.	City of Springfield Housing Authority Springfield, Massachusetts	2000	10780	1300
(4) The Inn (Retirement Facility) Lathrop Community Easthampton, Massachusetts SER : Andrew J. Pavlica, Jr.	Structural Engineering:  Conventional and engineered wood framed structure with structural steel framing to accommodate for spans/loading. The 2x bearing walls are set atop a cast in place foundation.	Lathrop Community, Inc. Easthampton, Massachusetts	1999	4080	490
(5) Renovations and Addition to Sullivan Senior Center  <b>Torrington, Connecticut</b> SER : Andrew J. Pavlica, Jr.	Structural Engineering:  Steel framed structure with masonry exterior walls with a brick veneer bearing upon a reinforced cast in place concrete foundation.	City of Torrington Torrington, Connecticut	2005	228	38

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.						
# of Total Projects: 53			# of Active Projects: 11		Total Construction Cost (In Thousands) of Active Projects (excluding studies): <b>\$21,365,000.</b> (Note this does not include any of the Open-End/On-Call Projects in which we have no active Work Orders at this time)	
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge		Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not Completed)	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	St., Sch, D.D. C.D., A.C	1. SHELd Operations Center South Hadley, MA John MacMillan		South Hadley Electric Light Dept. Wayne Doerpholz, PE, Manager 413/536-1050 <a href="mailto:WDoerpholz@sheld.org">WDoerpholz@sheld.org</a>	\$ 9.8M	2016 (N)
P	Sch, D.D. C.D., A.C.	2. PVTA Transit Pavilion Westfield, MA John MacMillan		PVTA; Springfield, MA John Burke, P.E. <a href="mailto:jburke3142@gmail.com">jburke3142@gmail.com</a>	\$ 3.2M	2015 (N)
P	Sch, D.D., C.D., A.C.	3. New Emergency Stand-By Generator Agawam Town Hall Agawam, MA Paul Babin		Town of Agawam Roger Kupec, Dir. Bldg. Maintenance 413/821-0506 <a href="mailto:RKupec@agawam.ma.us">RKupec@agawam.ma.us</a>	\$ 95.	2014 (R)
P	Sch, D.D., C.D., A.C.	4. Interior Renovations to the old Easthampton City Hall Easthampton, MA John MacMillan		City of Easthampton Melissa Zawadzki, Finance Director 413/529-1416 <a href="mailto:melissaz@easthampton.org">melissaz@easthampton.org</a>	\$ 305.	2015 (R)
P	St., Sch, D.D. C.D., A.C.	5. Renovations to USPFO Administrative Space Ft. Devens Ayer, MA John MacMillan/Paul Babin		MA National Guard, Hanscom, MA Steven C. Wagner, Construction Coord. 508/233-6511 <a href="mailto:Steven.c.wagner20.nfg@mail.mil">Steven.c.wagner20.nfg@mail.mil</a>	\$ 2M.	2014 (Design) 2015 (Constr.) (R)
P	St., Sch, D.D. C.D., A.C.	6. Concord Museum Renovations Concord, MA John MacMillan/Paul Babin		MA National Guard, Hanscom, MA Steven C. Wagner, Construction Coord. 508/233-6511 <a href="mailto:Steven.c.wagner20.nfg@mail.mil">Steven.c.wagner20.nfg@mail.mil</a>	\$ 3.275M.	2014 (Design) 2015 (Constr.) (R)
P	St., Sch, D.D. C.D., A.C.	7. Physical Security Upgrades MA Army National Guard Chicopee Armory, Chicopee, MA John MacMillan/Paul Babin		MA National Guard, Hanscom, MA Steven C. Wagner, Construction Coord. 508/233-6511 <a href="mailto:Steven.c.wagner20.nfg@mail.mil">Steven.c.wagner20.nfg@mail.mil</a>	\$ 100.	2014 (Design) 2015 (Constr.) (R)
P	St., Sch, D.D. C.D., A.C	8. On-Call A/E Services for the City of Westfield, MA John MacMillan / My-Ron Hatchett		City of Westfield Tammy Tefft, Purchasing Director 413/572-6254 <a href="mailto:t.tefft@cityofwestfield.org">t.tefft@cityofwestfield.org</a>	Varies with Work Order	2012-2015 (N and R)

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or stimated If Not Completed)	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	Sch, D.D. C.D., A.C.	9. UMass Transit Center Boiler Replacement Amherst, MA John MacMillan	PVTA; Springfield, MA John Burke, P.E. <a href="mailto:jburke3142@gmail.com">jburke3142@gmail.com</a>	\$ 90.	2014 (R)
P	Sch, D.D., C.D	10. New Highway Garage Conway, MA John MacMillan	Thomas W. Hutcheson Town Administrator 413-369-4235, ext. 3 <a href="mailto:townadmin@townofconway.com">townadmin@townofconway.com</a>	\$ 1.5M	2014 (N)
P	Sch, D.D., C.D., A.C.	11. Carpet Replacement at the Old Mill Pond School Palmer, MA John MacMillan	Town of Palmer Charlie Blanchard, Town Manager 413/283-2603 <a href="mailto:cblanchard@townofpalmer.com">cblanchard@townofpalmer.com</a>	\$ 1M	2015 (R)
P	Sch, D.D.	12. Feasibility Study for Plant Relocation Bodycote Agawam, MA My-Ron Hatchett	Bodycote Worcester, MA 01605 Mike Sobieski <a href="mailto:Mike.Sobieski@bodycote.com">Mike.Sobieski@bodycote.com</a>	Study	2013 (R)
P	Sch, D.D., C.D., A.C.	13. Roof Replacement at Pope John Paul II Social and Educational Center Holyoke, MA My-Ron Hatchett	Our Lady of the Cross, Holyoke, MA Rev. Albert Scherer 413/532-5661	\$250.	2014 (R)
P	St., Sch,	14. Storage Needs Assessment Study Andover Town Office Complex Andover, MA John MacMillan	Town of Andover Larry Murphy, Town Clerk 978/623-8255 <a href="mailto:lmurphy@andoverma.gov">lmurphy@andoverma.gov</a>	Study	2014 (R)
P	Review / and/or Design / Stamp	15. Various projects at Westfield State University (WSU) Upgrade Fire Alarm Panel; Fire Alarm System; MA Notifications; Emergency Generator Life Safety System; Generator Upgrades Paul Babin	Simplex Grinnell West Springfield, MA Minen Mehta <a href="mailto:MMehta@simplexgrinnell.com">MMehta@simplexgrinnell.com</a>	Varies	2011 – Present (R)
P	St., Sch, D.D., C.D	16. VCT Installation at the Bentley Elementary School Salem, MA John MacMillan	City of Salem School Dept. Mr. Paul L'Heureux, Director 978/740-1162 <a href="mailto:paulheureux@salemk12.org">paulheureux@salemk12.org</a>	\$ 220.	2014 (R)

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	St., Sch	17. Municipal Building Feasibility Study Heath, MA John MacMillan	Town of Heath Michael Smith, Fire Chief/Highway Super 413/337-4462	Study	2014
P	St. Sch	18. Public Safety Facility Feasibility Study Williamstown, MA John MacMillan	Town of Williamstown Jane Patton, Chrmn. PSBSC <a href="mailto:jpatton@williamstown.net">jpatton@williamstown.net</a>	Study	2014
P	St. Sch	19. Our Lady of Grace Parish Master Plan Hatfield, MA My-Ron Hatchett	Our Lady of Grace Parish Hatfield, MA Father Coonan	Study	2014
P	ST, SCH, DD,CD, AC	20. MSBA's Accelerated Repair Program Various Locations (Windows, Roofs, Boilers) John MacMillan	MSBA Katie Timmins, Project Manager GRP 617/720-4466 <a href="mailto:Kathleen.Timmins@MassSchoolBuildings.org">Kathleen.Timmins@MassSchoolBuildings.org</a>	Varies with Project	2013 (N) & (R)
P	ST, SCH, DD,CD, AC	21. On-Call A/E Services for the Springfield Housing Authority Springfield, MA My-Ron Hatchett	Springfield Housing Authority John Healy, Project Coordinator; Facilities & Capital Improvement 413/785-4561 <a href="mailto:jhealy@shamass.org">jhealy@shamass.org</a>	Varies with Project	2013 N & R
P	ST, SCH, DD,CD, AC	22. Southwick Library HVAC Renovations Southwick, MA My-Ron Hatchett	Town of Southwick Karl Stinehart, Town Administrator 413/569-5995 <a href="mailto:kstinehart@southwickma.net">kstinehart@southwickma.net</a>	\$150.	2013 R
P	ST, SCH, DD,CD, AC	23. House Doctor Worcester Housing Authority My-Ron Hatchett	Worcester Housing Authority Craig Leslie 508/635-3301	Varies with Project	2013 R
P	ST, SCH, DD,CD, AC	24. MSBA's Green Repair Program Various Locations (Windows, Roofs, Boilers) John MacMillan (Included Blackstone Valley Re-Roofing and Windows Replacement at West Boylston Public Schools) John MacMillan	MSBA Katie Timmins, Project Manager GRP 617/720-4466 <a href="mailto:Kathleen.Timmins@MassSchoolBuildings.org">Kathleen.Timmins@MassSchoolBuildings.org</a>	Varies with Project	2010-2011 2011-2012 R

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	ST, SCH, DD,CD, AC	25. On-Call A/E Services for the Town of Longmeadow, MA My-Ron Hatchett	Town of Longmeadow Chad Thompson, Procurement Mgr. 413/565-1185 <a href="mailto:cthompson@longmeadow.org">cthompson@longmeadow.org</a>	Varies with Project	2013-2014 N & R
P	ST, SCH, DD,CD, AC	26. On-Call A/E Services for the Holyoke Housing Authority Holyoke, MA My-Ron Hatchett	Holyoke Housing Janara Healy, Exec. Dir. 413/539-2217 <a href="mailto:jhealy@holyokehousing.org">jhealy@holyokehousing.org</a>	Varies with Project	2013-2014 N & R
P	ST, SCH,	27. 2013 Municipal Buildings Study Town of East Longmeadow, MA My-Ron Hatchett	Town of East Longmeadow Mr. Bruce Fenney Building Facilities Manager 413/52-5400x1202 <a href="mailto:BFenney@eastlongmeadowma.gov">BFenney@eastlongmeadowma.gov</a>	Study	2013-2014 N & R
P	ST, SCH, DD,CD, AC	28. New Community / Senior Center Westminster, MA My-Ron Hatchett	Town of Westminster Karen Murphy, Town Administrator 978 874-7400 <a href="mailto:kmurphy@westminster-ma.gov">kmurphy@westminster-ma.gov</a>	\$2,500.	2014 N
P	ST, SCH, DD,CD, AC	29. New Police Headquarters Palmer, MA John MacMillan	Town of Palmer Charlie Blanchard, Town Manager 413/283-2603 <a href="mailto:cblanchard@townofpalmer.com">cblanchard@townofpalmer.com</a>	\$5,886.	2014 N
P	ST, SCH	30. New Public Safety Complex Building Needs Study New Braintree, MA John MacMillan	Town of New Braintree C. William Howland, Chair <a href="mailto:selectboard@newbraintree.org">selectboard@newbraintree.org</a>	Study (\$8.)	2013
P	ST, SCH, DD,CD, AC	31. Town Building Complex Study Town of Plympton, MA My-Ron Hatchett	Town of Plympton Barry DeCristofano Chairman, Plympton Town Building Needs Study Committee <a href="mailto:town.complex@town.plympton.ma.us">town.complex@town.plympton.ma.us</a>	Study	2013
C	ST, SCH, DD,CD, AC	32. Addition and Renovations to the Forest Park Middle School Springfield, MA John MacMillan	City of Springfield Patrick Sullivan, Dir. Of Parks, Buildings & Recreation Management 413/787-6440	\$32,000.	2012 N & R

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	ST, SCH	33. Saltonstall and Collins Middle School Repair Salem, MA (Under MSBA Green Repair Program) John MacMillan	City of Salem Paul L'Heureux, Director Buildings and Grounds 978/740-1143 <a href="mailto:paulleheureux@salemk12.org">paulleheureux@salemk12.org</a>	Study & Design: Saltonstall: \$ 12M Collins: \$ 32M	2011 R
P	ST, SCH, DD,CD, AC	34. Boiler, Roof, Window Replacements 5 Schools and City Hall Lowell, MA John MacMillan	City of Lowell / Ameresco, Inc. Framingham, MA Kenneth Anderson 508/661-2251	Varies with Project	2011 R
P	ST, SCH, DD,CD, CN	35. House Doctor" Contract for Civil, Mechanical and Electrical Disciplines Various Locations for MA Housing Authority's My-Ron Hatchett 2 Previous House Doctor Contracts: Contract for Architectural, Civil, Mechanical and Electrical Disciplines John MacMillan/My-Ron Hatchett/Paul Babin	DHCD - Boston, MA Mr. David McClave, Director, Construction Management Unit 617/573-1165 <a href="mailto:david.mcclave@state.ma.us">david.mcclave@state.ma.us</a>	Varies with Project	2011-2013 2 Previous Contracts 2008-2009 2010- 2011 R
P	ST, SCH, DD,CD, CN	36. On-Call Professional Architectural Services Department of Capital Asset Construction City of Springfield My-Ron Hatchett	City of Springfield Patrick Sullivan, Dir. Of Parks, Buildings & Recreation Management 413/787-6440	Varies with Project	2012 N & R
P	ST, SCH, DD,CD, CN	37. Study & Design of Architectural Repairs & Reno. Massachusetts Military Division (MMD) Statewide (House Doctor) No Activity To Date My-Ron Hatchett	MA Military Division Office of the State Quartermaster Milford, MA Thomas Harrop, LTC, EN CFMO 508-233-6556	Vary with Project	2010-2011
P	ST, SCH, DD,CD, CN	38. Study & Design of Architectural Repairs & Reno. DDS Facilities (Department of Developmental Services) Statewide (House Doctor) No Activity To Date My-Ron Hatchett	Department of Developmental Services Boston, MA John Sites 617-727-5608	Vary with Project	2010-2011
P	SCH., DD, CD, CN	39. 1 Modular ADA Duplex Bldg. Northampton, MA Six Modular Duplex Buildings, Hopkinton, MA Four to Six Modular Duplex, Worcester, MA My-Ron Hatchett	D.H.C.D. Boston, MA 02114 Steve Merriam 617/727-7130 X693 or Hopkinton Housing Authority Linda Donahue; 508/433-6022	Hopkinton: \$1,920.	2011 N

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	SCH, DD, CD, CN	40. Maintenance Storage Building Repairs to Riverview Apartments Renovations to Moxon Apartments Springfield, MA My-Ron Hatchett	Springfield Housing Authority Wallace Kisiel, Modernization Office 413/785-4561	Garage: \$300. Riverview: \$300. Moxon: \$300.	2011 N & R
P	SCH, DD CD, CN	41. New Public Safety Complex and Renovations to DPW Facility Tolland, MA John MacMillan	jPV Consulting, LLC (OPM) South Egremont, MA John Verones 413/ 644-8900 <a href="mailto:jverones@msn.com">jverones@msn.com</a>	\$1,600.	2012 N & R
P	ST, SCH, DD, CD, CN	42. Ameresco – City of Lowell Renovations - Lowell City Hall; JFK Roof; Reilly School Windows; - Moody Hall Roof; Building Infiltration; Washington Sch Roof - Coburn Bldg.; Lowell High School Roof John MacMillan	City of Lowell / Ameresco, Inc. Framingham, MA Kenneth Anderson 508/661-2251	Varied with Project	2011 R
P	SCH, DD, CD, CN	43. Repair / Renovate Building 102 into a Training Center Headquarters Camp Edwards, MA My-Ron Hatchett	Massachusetts ANG Milford, MA Captain Nathan Wilder (508) 233-6742	\$ 3,000.	2011 R
P	ST, SCH	44. Town of Essex Feasibility Study for Police / Municipal Bldgs. Essex, MA John MacMillan	Town of Essex Brendhan Zubricki, Town Admin. (978) 768-6531	Study	2010
P	SCH, DD, CD, CN	45. New Police Headquarters Swansea, MA John MacMillan	Town of Swansea Chief Arruda 508/674-8464	\$4,500.	2010 N
P	ST, SCH., DD, CD CN	46. DPW Garage Conway, MA John MacMillan	Town of Conway Tom Spiro, Chairman 413/369-5235	Study	2010 N
P	ST., SCH,	47. Police / Fire Study Carver, MA John MacMillan	Carver Fire Department Chief Craig Weston 508/866-3440	Study	2010

P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract



<p>10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" X 11" Supplementary Sheets Will Be Accepted. <b>APPLICANTS ARE REQUIRED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED IN THE ADVERTISEMENT.</b></p> <p style="text-align: center;"><b>SEE BELOW</b></p>																																							
<p>11. Professional Liability Insurance:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Name of Company</td> <td style="width: 25%;">Aggregate Amount</td> <td style="width: 25%;">Policy Number</td> <td style="width: 25%;">Expiration Date</td> </tr> <tr> <td><b>Travelers Insurance</b></td> <td><b>\$ 2,000,000.00</b></td> <td><b>Acct #7005536</b></td> <td><b>10/19/16</b></td> </tr> </table>								Name of Company	Aggregate Amount	Policy Number	Expiration Date	<b>Travelers Insurance</b>	<b>\$ 2,000,000.00</b>	<b>Acct #7005536</b>	<b>10/19/16</b>																								
Name of Company	Aggregate Amount	Policy Number	Expiration Date																																				
<b>Travelers Insurance</b>	<b>\$ 2,000,000.00</b>	<b>Acct #7005536</b>	<b>10/19/16</b>																																				
<p>12. Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer <b>YES</b> or <b>NO</b>. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary).</p> <p>Project: Building 10001 Maintenance Hangar Repair at Bradley ANG East Granby, CT: Owner as USPFO for CT in Hartford.          Insurer paid \$60k to resolve a design-build subcontractor's claim of design issues, with no contractual ties to our firm. Our counsel's legal opinion was our firm was not responsible for the original unsubstantiated claim of +\$1m. Our Insurer and ourselves were prepared for court disposition to resolve when this settlement was offered, and would likely equal our future adjudication costs and inconvenience. Decision was made with the insurer to agree to settlement. Our total deductible expense of this claim was \$10k.</p>																																							
<p>13. Name Of Sole Proprietor Or Names Of All Firm Partners And Officers:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th>Name</th> <th>Title</th> <th>MA Reg #</th> <th>Status/Discipline</th> <th>Name</th> <th>Title</th> <th>MA Reg #</th> <th>Status/Discipline</th> </tr> </thead> <tbody> <tr> <td>a. John D. MacMillan</td> <td>Arch/President</td> <td>7491</td> <td>Current/Arch.</td> <td>d.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>b. Pamela J. Pressey</td> <td>Clerk</td> <td>N/A</td> <td>N/A</td> <td>e.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>c. Paul T. Babin, Jr.</td> <td>V.P. Engineering</td> <td>33979</td> <td>Current/Eng.</td> <td>f.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>								Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline	a. John D. MacMillan	Arch/President	7491	Current/Arch.	d.				b. Pamela J. Pressey	Clerk	N/A	N/A	e.				c. Paul T. Babin, Jr.	V.P. Engineering	33979	Current/Eng.	f.			
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<p>16. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a "Designer", as that term is defined in Chapter 7, Section 38A1/2 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 30%;"> <p>Submitted by (Signature)</p> </div> <div style="width: 40%; text-align: center;"> <p>Printed Name and Title</p> <p><u>John D. MacMillan, AIA, President</u></p> </div> <div style="width: 25%; text-align: right;"> <p>Date</p> <p><u>June 28, 2016</u></p> </div> </div>																																							

## FIRM PROFILE

Reinhardt Associates, Inc. is an Architectural/Engineering firm with its principal office located in Agawam, Massachusetts.

The firm was originally organized as an architectural firm in 1957 by Mr. Alfred Reinhardt, AIA Emeritus, and in 1958 the Corporation was established with the addition of Mr. Douglas C. Goodman and Mr. Edwin D. Warren as principals. Upon their retirements, longtime members of the firm, John D. MacMillan, AIA, President, and Pamela Pressey, Assistant Treasurer, became Principals, Officers and Stockholders. More recently, Babin, P.E. has been added as Principal and member of the Board of Directors.

As a result of Client satisfaction and the increase in volume of commissions, additional Architectural/Engineering technical staff have been added enabling the firm to broaden professional services to a total "in-house" capability.

We currently offer coordinated architectural design, civil, electrical and mechanical engineering, as well as landscape architecture, interior design and Project Management. Additionally we have extensive experience in project analysis, space planning, value analysis, cost estimation, and construction administration.

Reinhardt Associates, Inc. maintains a dedicated commitment to the multi-disciplinary approach to design solutions. It is our conviction that having a complete design team of Architects and Engineers is a great benefit in providing design services for the diverse needs of most projects. The detailed coordination necessary between disciplines is facilitated by having all the design professionals under one roof. Our computer network also provides the benefit of saving time in the production of contract documents and specifications for complex building systems.

Throughout all our design commissions, we aggressively pursue a philosophy of end-user involvement, defense of celebrated buildings and sites, and a continuance of public usage in light of current building regulations.

As illustrated within the Proposal, Reinhardt Assoc. Inc. prides ourselves with being proficient with all applicable Building and Safety Codes as well as Mass State Laws relating to Public Bidding Laws including Chapters 30, 30B and 149 of the Mass State Laws.'

We also were honored to be recognized as a "Patriotic Employer" by the DoD as an Employer for Support of the Guard and Reserve (ESGR) Members.

As you can see from our Proposal, Reinhardt Associates, Inc has extensive experience in Senior Center Design along with staff capabilities to accomplish the work in a timely manner.

Seventy percent of our work is in the public sector. Reinhardt Associates, Inc. is proficient with all applicable Building and Safety Codes, Mass State Laws relating to Public Bidding Laws including Chapters 30, 30B and 149 of the Mass State Laws.

Reinhardt Associates prides itself on Value Engineering. Trained personnel, in-house computer capabilities and extensive work in cost estimating enable us to evaluate material and methods of construction and balance material, method, and first cost with continued life and services. This approach to cost effectiveness has the positive impact of reducing dollars spent on maintenance and operation in the future.

It is our Teams Philosophy that by having the Total Quality Management philosophy behind cost controls procedures that it will pay off for the client. Cost control responsibility is shared by all members of the team. From the initial project definition to final occupancy, cost control depends on the quality conscious approach of the entire project team. The quality of work produced by all parties, in full partnership with the client, determines the final cost.

Cost control reflects the whole design team's desire to serve our clients effectively. In the early planning stages, we work with our clients to establish reasonable expectations that correspond to the clients needs and budget.

At this point, we must balance costs, quality and quantity. Once the balance is struck, RAI will monitor the cost throughout the duration of the project.

In assembling our team, we have taken into consideration the capabilities of each Team member, as well as their current and future workload as it related to this Project. A review of our Team past work indicates that these team members are able to complete both large and small scale work on a timely basis.

We would like to point out that nearly 90% of all projects designed by **Reinhardt Associates, Inc.** fall under the **Mass General Law, Chapters 30 and 149** requirements and that we provide design, bid administration and administration of the construction contract on almost all Projects. We also have a thorough knowledge of the Massachusetts State Building code and Regulations of the Architectural Barriers Board.

RAI has also performed Technical Consulting, design and engineering services to review Town's programs and sites and make recommendations as to appropriateness, assist in the procurement process, review bid proposals, conduct site visits to building manufacturer during fabrication and perform on-site construction observation. We have completed the Russell Senior Center in which we provided Program and Design Development Documents for renovating the second floor of the Existing Town Hall for a New Senior Center including a new elevator for accessibility. The Project then went into the final Design, Bidding and Construction Phase. This is also a DHCD funded Planning Grant Project being administered through the Pioneer Valley Planning Commission.

Based on our past experience with Alterations, Additions and new projects, and your Scope of Work, we are confident of meeting your Designer needs. Our 58+ years of continuous experience has enabled us to assemble a design team with on-going interaction and coordination. Reinhardt Associates, Inc. has worked with many cities and towns over the years in all the various Communities; both new construction and renovation. We have, through careful design of the structures, provided aesthetic exterior designs compatible to reflect the character of each individual Community.

Reinhardt Associates, Inc. brings to this project extensive experience in the design of Senior Centers. Our most recently completed project (2009) was for the Town of Agawam as you can see from our Proposal. Another was a 7,200 sq. ft. Senior Center in Rehoboth, Massachusetts. Other recent work includes a 9,000 sq. ft. New Senior Center for the Town of Belchertown, Massachusetts. This new structure reflects the colonial character of the community while offering the latest in energy, technology and accessibility design. Prior to that, RAI was commissioned to design a \$2,218,000. forty-five unit assisted living facility in addition to a multi-use space, central dining room with full commercial kitchen, arts and craft room, library and nurse’s station for the Town of Orange, CT and work for the Town of Holland for their Senior Center as well as work at the West Springfield Senior Center.

RAI also conducted the Needs Assessment Survey for a proposed Senior Adult Day Care Center and Site Evaluation/Selection of five sites for the Town of Monson in conjunction with the Pioneer Valley Planning Commission. We also completed a review of pre-selected sites for a New Senior Center for the Town of Ware.

For this Project we have assembled a Team of highly qualified, experienced Professionals. In assembling our team, we have taken careful consideration of their talents and location in regards to this project. The experience level ranges from smaller projects in the foothills of Western Massachusetts, to larger State and Federal projects within Central Massachusetts and the City of Boston and its surrounding suburbs.

This team maintains a balanced and committed staff at all levels of management and design to serve the needs of this project over the coming months as the process evolves and are fully familiar with all requirements of the Scope of Work set forth in your RFQ.

**ENERGY EFFICIENCY**

Reinhardt Associates, Inc.’s experience in Sustainable Design goes back many years and philosophically is a goal to which everyone in our office aspires both professionally and personally, in regard to our own sons and daughters.

Our firm stresses the responsive and responsible practice of Architecture and Engineering. We emphasize a responsive process of continual coordination and client input into the design process and a responsible approach to reasonable, rational and common sense solutions to design issues including the responsible consideration of LEED/Green principals for every project

We keep abreast of not only the latest technology but the changing trends in operating procedures. We are totally familiar with all applicable Building and Safety Codes as well as Mass General Laws relating to Public Bidding Laws, including Chapters 30, 30B and 149.

We realize that Facility operation costs and environmental issues are a concern. The consideration of “Green” and sustainable will be a top priority. There are numerous opportunities to consider, many of which can have a deep impact on operating and life cycle costs. These will be explored by U.S. Green Building Council Members / LEED Accredited Professionals. Items such as heating and cooling system alternatives; locally sourced materials; indoor environmental quality, etc. will be looked at. All Team members possess the ability, knowledge and familiarity to “Engineer for a Green” Facility and their experience with several similar Projects are key components to providing a seamless, successful result.

We have provided many Studies progressing into Design Construction Documents, using DCAMM Designer procedures, and are confident we can perform all services required of you in a timely and professional manner. Overall, we believe in a personal and professional approach to services on any of our project work regardless of the scope. A principal of the firm is always involved in any project, and we ensure that the client will see the same team members from start to finish of the project, from study, through design (and later into construction administration and closeout). We expect to achieve a level of excellence that will either meet or exceed your expectations.

**RAI SENIOR CENTER PROJECTS**

- Groton Senior Center Study
- Ludlow Senior Center Study
- Spitzer Senior Center/Facility Dev. Plan (FDA), North Adams, MA
- Springfield Senior Center Study, Springfield
- New Westminster Senior Center, Westminster
- Addition to Southwick Senior Center, Southwick
- New Agawam Senior Center, Agawam
- New Belchertown Senior Center, Belchertown
- New Rehoboth Senior Center, Rehoboth
- New Holland Senior Center, Holland
- Renovations to Russell Senior Center, RussellA
- Boxford Senior Center Study, Boxford, MA
- Adult Day Care Feasibility Study, Monson, MA
- New Senior Center (Design), Sheffield, MA

## Project Estimates vs. Actual Costs

Project Name	RAI Estimate	Low Bid	Final Cost
New Police Headquarters, Palmer, MA	\$ 6,054,000.	\$ 5,847,000.	\$ 6,186,086. <sup>2</sup>
New Westminster Senior Center	\$ 2,532,710.	\$ 2,396,312.	\$ 2,491,557.
New Agawam Senior Center	\$ 5,516,320.	\$ 5,356,000.	\$ 5,443,057.
Cummington Public Safety Complex	\$ 1,282,000.	\$ 1,209,848.	\$ 1,246,963.
Plainfield Public Safety Complex	\$ 1,004,374.	\$ 1,168,700.	\$ 1,179,060.
New Public Safety Complex, Hamilton	\$ 5,289,700.	\$ 5,198,000.	\$ 5,351,000. <sup>1</sup>
New Police Headquarters, Oxford	\$ 4,090,500.	\$ 3,564,700.	\$ 3,690,000.
New Public Safety Complex, Paxton	\$ 5,361,000.	\$ 4,981,269.	\$ 5,829,694. <sup>2</sup>
New Police Headquarters, Swansea	\$ 4,650,000.	\$ 3,949,576.	\$ 4,108,009. <sup>7</sup>
(Reno.) Agawam DPW/Municipal Complex	\$ 2,400,000.	\$ 2,293,770.	\$ 2,645,695. <sup>3</sup>
Municipal Bldg. & Public Safety, Berlin	\$ 3,589,353.	\$ 3,304,000.	\$ 3,499,733. <sup>4</sup>
Reno. Historic Swampscott Town Hall	\$ 2,899,600.	\$ 2,759,064.	\$ 3,028,392. <sup>5</sup>
Addn/Reno to Harris Elementary School	\$ 10,000,000.	\$10,031,000.	\$10,628,278. <sup>6</sup>
New Police Headquarters, Leicester	\$ 2,709,200.	\$ 2,629,000.	\$ 2,672,469.
New Senior Center, Rehoboth, MA	\$ 1,234,820.	\$ 1,239,850.	\$ 1,246,608.
New Police Headquarters, Rockport	\$ 2,500,000.	\$ 2,268,000.	\$ 2,524,747.
New Fire Headquarters, Belchertown, MA	\$ 2,758,320.	\$ 2,727,106.	\$ 2,634,329.
New Senior Center, Holland, MA	\$ 682,000.	\$ 709,500.	\$ 714,284.
Holyoke Intermodal Facility	\$ 4,350,000.	\$ 4,266,636.	\$ 4,699,984. <sup>8</sup>

<sup>1</sup> \$90,000.00 was for Unit Price compensation for removal and replacement of organic topsoil within (future) building structure and pavement areas.

<sup>2</sup> Discretionary monies left – added 2<sup>nd</sup> Floor.

<sup>3</sup> Approximately \$300,000. of the final cost was for additions requested by the Committee due to additional monies.

<sup>4</sup> Additional Unit Price rock excavation and Owner requested changes.

<sup>5</sup> Upgrades of Owner requested items (project came in under Budget)

<sup>6</sup> Approximately \$452,000 of final cost were for Change Orders for HAZMAT material that were outside our Scope of Work but included in the Contract for convenience.

<sup>7</sup> Concealed conditions and Owner requested upgrades.

<sup>8</sup> Most of these Changes were Owner requested due to items added because of additional monies.

<sup>9</sup> Planned use of contingency for Owner elected changes and improvements

## **AUTHORIZATION OF SIGNATURE**

COMPANY: REINHARDT ASSOCIATES, INC.  
ADDRESS: 430 Main Street, Suite 200  
CITY and STATE: Agawam, MA 01001  
TELEPHONE NO.: (413) 786-9600

**AUTHORIZED PARTY FOR PROPOSER MUST SIGN THE FOLLOWING IN INK:**

BY:   
(Signature)

**PLEASE PRINT NAME AND TITLE OF SIGNER BELOW:**

NAME: John D. MacMillan, AIA  
TITLE: President / Treasurer

**NAME, SIGNATURE AND COMPANY MUST BE THE SAME ON EACH OF THE FOLLOWING PAGES OF THE PROPSAL AS THEY APPEAR ABOVE.**

**INDICATE WHICH TYPE OF ORGANIZATION BELOW:**

INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION ☒ OTHER ☐

## TOWN OF WEST BOYLSTON CERTIFICATIONS

1. **Certification of Good Faith.** The following certificate must be completed and attached to the bid or proposal:

The undersigned certified under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

SIGNED:   
Name of person signing bid or proposal

TYPED: John D. MacMillan, President/Treasurer

DATE: June 28, 2016

2. **Certification that State Taxes are Filed and Paid:** Pursuant to section forty-nine A of Chapter sixty-two C of the General Laws, the following certification must be completed and attached to the bid or proposal:

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required by law. My social security number (voluntary) or Federal Identification number is: 04-2254336

By: Reinhardt Associates Inc.  
Signature of Individual/Corporate Name (Mandatory)

By:   
Corporate Officer (Mandatory, if applicable)  
John D. MacMillan, President

Date: June 28, 2016

Approval of a contract or other contract or other agreement will not be granted unless this certification clause is signed by the applicant(s). Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filings or tax payment obligations. Providers who fail to correct non-filing or delinquency will not have a contract or other agreement issued, renewed or extended.

3. **Certificate of Non-Conflict of Interest:**

The undersigned certifies under penalties of perjury that no official or employee of the governmental body for which the attached solicitation is proposed is peculiarly interested in this proposal or bid or in the contract which it offers to execute or in expected profits to arise there from; and further that no official or employee of said governmental body will receive an commission, discount, bonus, gift, contribution, or received from or share in the profits of any person making or performing such contract. As used in this certification, the word "person: shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity or group of individuals.

Signed:   
Name of Person signing bid or proposal

Date: 6-28-16

Typed: John D. MacMillan, President Reinhardt Associates, Inc.  
Name of Business