



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Economic Development Task Force Board / Committee Name	July 28, 2023 Date of Notice
Town Hall, 140 Worcester Street Meeting Place	Land Use Room #120 Conference Room Number or Location
August 2, 2023, 5:00pm Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

Call meeting to order – 5:00pm

Public Comment: During this fifteen-minute period, the public can raise concerns and questions about the task force operation and programs. The Board will not discuss presented items in detail and may decide to schedule them for a future agenda, except for urgent circumstances. Complaints or criticism against staff, volunteers, or town officials are not allowed. If there are no Open Session items to discuss, other agenda items may be addressed earlier.

Introductions

Review Mission of the Task Force

Approval of Meeting Minutes: May 24, 2023 regular meeting minutes

New Business

- Update on invoice and payments (vote may be taken)
 - Reimbursement to Total Fitness
- Reorganize the board officers.
- Update on possible business breakfast ideas
- Brainstorm ways to get folks to use the business contact form so we can develop an email list
 - Review recently recreated business contact intake form
- Review Task Force operations that involve TA’s office. Consider better coordination or a policy to direct the TA’s office while enabling them to operate efficiently using existing preferred practices.

Old Business

- Review changes to the Gateway Sign Adoption Program policy to be recommended to the Select Board.
- Review Gateway Sign installation and removal work with DPW

Set next meeting date & location.

Other/ Future Agenda Items

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dymont at ada@westboylston-ma.gov or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.