

Mt. Vernon Cemetery

35 Worcester Street

West Boylston, MA

February 7, 2023

Meeting Minutes

Chairman Menard convened the meeting at 10:00 am.

Members present: Mr. Ronald Menard, Mrs. Siobhan Bohnson and Mrs. Barbara A. Mard

Also Present: Mr. Kevin Duffy and Mr. Kevin McKee

Public comment: There are no residents in attendance at this meeting.

Meeting Minutes Upon motion of Mrs. Bohnson, second by Mr. Menard it was voted all in favor to accept the minutes of the November 29 and December 12, 2022 Trustees meetings.

Replace Floors in the Cemetery Office The floors in the Cemetery office are in need of replacement to facilitate residents coming to the office on Cemetery business. Motion by Mr. Menard, second by Mrs. Bohnson it was voted all in favor to hire Pruneau Builders to replace the Cemetery office floor at a cost of \$2,786.00. Funds to be taken from the revolving account.

Commonwealth of Massachusetts 130K grant for the New Cemetery The Trustees are questioning if there is a date the 130K grant money has to be spent. Town Administrator Warren-Dyment provided a document dated March 16, 2022 that states per Craig Delmonte at DCR we have until June 30, 2027 to spend the total amount.

Capital Project Detail Sheet The Capital Project detail sheet was explained by Mr. Duffy. Mr. Menard and Mr. Duffy will meet with Finance to discuss capital expenditure request for the cemetery.

West Boylston Municipal light Department Request The Light Department has requested the return of a portion of the Paul X. Tivnan Drive property intended for the new cemetery for additional solar field. Mr. Duffy stated leasing the property to the Light Department is a possibility.

Request for Burial of a Pet Mr. Thomas Dolan requested his dog be buried with his wife who is already buried in Mt. Vernon Cemetery. The Trustees discussed the request and decided Mr. Dolan should have the dog buried with him when he passes. Mr. McKee will share the Trustee decision with Mr. Dolan.

Elizabeth Hjeltness Return of Grave Request Ms. Elizabeth Hjeltness has for the second time said she wants to sell a single grave back to the cemetery. The amount paid for the grave was \$20.00. Ms. Hjeltness is requesting the Trustees buy back the grave at today's price of \$600.00. The refund amount will be \$20.00, the amount paid for the grave. If Ms. Hjeltness would like to discuss the decision further, she will be asked to attend a meeting of the Trustees.

Lawn Mower Service The sales order from Ratti Repair to perform the annual maintenance of the two Zero turn walking mowers was reviewed by the Trustees. Motion by Mrs. Bohnson, second by Mrs. Mard

Voted all in favor to authorize the maintenance of the two lawn mowers not to exceed \$1,500.00. Funds to be taken from revolving.

Truck Tires Purchase The Cemetery truck is in need of new tires. Upon motion of Mrs. Bohnson, second by Mrs. Mard it was voted all in favor to replace the tires on the cemetery truck. Funds to be taken from revolving.

Window Tinting in the Cemetery Office Mr. McKee informed the Trustees documents in the Cemetery office are bleaching/fading due to the sunlight coming through the windows. Window tinting will provide 99% UV protection. Motion by Mrs. Bohnson, second by Mr. Menard to purchase and install window tinting for the Cemetery office windows.

Removal of Certain Crossroads in the Cemetery A discussion took place regarding removing some of the crossroads in the Cemetery. This would help with road improvements and maintenance. The trustees will walk the Cemetery in the spring and then discuss the possible action further.

e | c:

Barbara A. Mard, Clerk

Mard

Ronald Menard, Chairman

Siobhan Bohnson , Vice Chairman