



Bylaw Committee Meeting Minutes

Meeting Date: October 12, 2023, 6:30 pm

Location: Town Hall – Land use room

Bylaw Committee Members present: Jonathan Meindersma, David Femia, Kristina Pedone

Guest: Town Administrator Jennifer Warren-Dyment

Members Absent: Barur R. Rajeshkumar, Andrew Feland, Daymian Bartek

The meeting was opened by the Chair of the Bylaw Committee, Jon Meindersma at 6:42 p.m. Roll Call vote: All members in favor.

Agenda:

- Review and Approval 5/2/2023, Kristina Pedone motioned to approve, and Dave Femia seconded. Roll Call vote: All members in favor.
- Review and Approval 5/15/2023, David Femia motioned to approve, and Kristina Pedone seconded. Roll Call vote: All members in favor.
- The Members discussed the upcoming Semi-Annual Town Meeting warrant articles.

Article 12: Dave F made the motion to recommend, and Kristina seconded. Roll call vote: All members in favor.

Discussion: The position of Department Assistant- DPW was funded at the May 15, 2023, Semi-Annual Town Meeting. Since that time, the Personnel Board has approved the job description and recommended the position be placed on the Classification and Compensation Plan at a Grade D. Department Assistants in other Town Departments are also placed on a Grade D.

Article 13: Authorization to amend the personnel bylaw of the general bylaws. Dave F made the motion to recommend, and Kristina seconded. Roll call vote: All members in favor.

Discussion: review the red-lined handout provided to the committee.

Article 14: Dave F made the motion to recommend, and Kristina Pedone seconded. Roll call vote: All members in favor.

Future agenda items:

- Kristina Pedone – took action to follow up with the town clerk and put together a list of bylaws broken out by month for review.
- Jon took action to reach out to Vinny and Pat to see if they have a copy of the work that was done prior.

Kristina made a motion to adjourn. Dave seconded the motion. All members in favor. The meeting adjourned at 9:06 pm