**Bylaws Committee Meeting
January 14, 2020**

Members in Attendance: Jonathan Meindersma, Sarah Miles, David Femia, Patrick Crowley, Elaine Novia

Absent: David Mercurio

Meeting called to order at 6:02 pm by Jonathan Meindersma, Chair

Approval of Minutes from November 19, 2019 meeting – motion to approve: Dave Femia, second: Sarah Miles, 4 in favor, 1 abstained (P. Crowley)

Continued review of General Bylaws at the point where we left off in November – Art. 4, § 6.

First point, applying to entire body of General Bylaws – All members in attendance agreed that the General Bylaws be updated wherever the words ‘he, his or him’ appear to read: ‘he/she, his/hers and him/her’. Also change ‘chairman’ to read: ‘Chair’

Proposed changes to specific Articles of General Bylaws are noted on hard copy of Bylaws.

Proposed changes needing further input or recommendations from other individuals or groups were assigned to committee members to follow up on, as follows:

Article IV, § 8 & 9; re: Capital Investment Board- Patrick Crowley will follow up with Nancy Lucier and the CIB.

Article V, § 1; re: Town-wide Planning Committee – Patrick Crowley will follow up with Nancy Lucier.

Article IX § 4 re: Inspector of Wires – Elaine will follow up with George Tignor, Building Inspector

Article X, § 2 re: Inspector of Buildings – Elaine will follow up with George Tignor, Building Inspector

Article XI, § 2 re: Board of Appeals – David Femia will follow up with Chris Olson, Chair of ZBA.

Article XII, § 1 & 2 re: Public Ways and Properties – Patrick will follow up with Dennis Minnich, Chief of Police.

Next Meeting: February 11, 2020 at 6 pm. We will begin where we left off – Article XII, § 3.

Motion to adjourn: Patrick Crowley, second: David Femia, all in favor. Meeting adjourned at 7:06 pm.

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Respectfully Submitted,

Elaine S. Novia