



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Town Administrator Search Committee	January 11, 2019
Board / Committee Name	Date of Notice
Town Hall 140 Worcester Street West Boylston, MA 01583	Conference Room #203
Meeting Place	Conference Room Number or Location
January 15, 2019; 5:00 p.m.	
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

CONVENE MEETING – 5:00PM:

- Organize Committee
 - Select Chairman, Vice Chairman, Clerk
- Discuss process to be followed

EXECUTIVE SESSION: Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 8 to consider for employment by a preliminary screening committee, if the chair declares that an open meeting may have a detrimental effect in obtaining qualified applicants. Provided that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening.

MOTION: I move to enter into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 8 to consider for employment by a preliminary screening committee, if the chair declares that an open meeting may have a detrimental effect in obtaining qualified applicants

- Roll call vote

- Announce that the committee will not reconvene in open session

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