



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commissioners	July 5, 2019
Board / Committee Name	Date of Notice
Town Hall 140 Worcester Street West Boylston, MA 01583	Selectmen's Meeting Room #210
Meeting Place	Conference Room Number or Location
July 10, 2019; 6:30 p.m.	
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

CONVENE MEETING – 6:30PM:

- Roll call

EXECUTIVE SESSION: Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30A, Section 21(A), Part 2 to discuss contract negotiations with non-union personnel (Fire Chief)

Motion: I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 2 to discuss strategy contract negotiations with non-union personnel (Fire Chief)

- Roll call vote
- Announce that the Selectboard will reconvene in open session

PUBLIC COMMENT – after executive session concludes. This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

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APPROVAL OF MEETING MINUTES:

- **June 26, 2019, regular session**

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JUNE 26, 2019 TO JULY 10, 2019: Town Payable Warrants FY2019-53 & 54 FY2020-1 AND 2; Town Payroll Warrant FY2019-26; Sewer FY2019-SE27 & FY2020-SE01; AND Municipal Light Plant #1& #2;

NEW BUSINESS:

- **Concurrence on Request for Finance Committee Reserve Fund transfer from the Library in the amount of \$2,540 (balance in Reserve Fund \$32,000)**
- **Consider Year-End Budget Adjustments:**
 - **Fire Dept: \$2,000 from Town Accountant Purchased Services to \$1,000 Ambulance Purchase Services & \$1,000 to Public Safety Services**
 - **Others to be determined following the posting of the warrant on July 8**
- **Concurrence on the appointment of Linda Marsh, West Boylston to the position of Volunteer Grant Writer effective July 11, 2019**
- **Consider voting to recognize the acceptance \$325.00 in donations received from the public between March 19, 2019 and June 28, 2019 for the Library Revolving Account and \$2,211.92 for the Donations Account from payments for lost or damaged books and other materials, donations for the use of printers, copier and fax machine, memorial gifts**
- **Consider voting to sign easement paperwork for Gilson Property for Crescent Street Sidewalk Project**
- **Consider signing Amended Request for Chapter 90 Funds for Crescent Street Sidewalk Project**

TOWN ADMINISTRATOR'S REPORT

- 1. Consider Signing 3-month extension to Sewer Operations & Maintenance Contract with Weston & Sampson Services**
- 2. Updated Gateway Sign Policy and newly drafted Policy on Soliciting Quotes from Town Businesses**
- 3. Update on Personnel Performance Reviews**
- 4. Schedule for Town Meeting**

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FISP UPDATE:

- **General update**
- **Approval of Invoices (FISP to act on at their meeting immediately following BOS meeting – vote should be contingent upon FISP approval)**
 - **CM Geeks, Inc., #1953, \$1,059.60**
 - **Shanahan, Inv. #27493, \$305.00**
 - **RAC Builders, Pmt #14, \$97,468**
 - **Change Order #10, (\$6,752.00)**

APPOINTMENTS AND RESIGNATIONS:

- **Concurrence on the appointment of Paul Anderson to the Transportation Committee, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Concurrence on the appointment of Vincent Vignaly to the Town-wide Planning Committee, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Concurrence on the appointment of Vincent Vignaly to the Open Space Implementation Committee, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Concurrence on the appointment of Sarah Miles to the Economic Development Task Force, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Concurrence on the appointment of Barur Rajeshkumar to the Earth Removal Board, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Concurrence on the appointment of Paul Anderson to the Community Preservation Committee, as the designee of the Planning Board, effective July 11, 2019 for a term to expire on June 2, 2020**
- **Recognize the resignation of Tim Shea who has worked 16 years for the Town of West Boylston as the Lead Parks Person in the Parks Division of the DPW**

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- **Monday, July 22nd 6:00 p.m. – Info meeting for Crescent Street Sidewalk Improvement Project**
- **Thursday, August 1, 2019 next Board Meeting**
- **Summer reading is in full swing, we have prizes for readers of all ages!**
- **The Annual Pet show sponsored by Maggie's Food For Pets will be on Wed July 17 at 6:30 PM, (Raindate July 24)**
- **We have a new driver for our curbside collection. We thank you for your patience as he learns the routes. If your trash is not picked up please call the DPW at 508.835.4820 or the Town Administrator at 774.261.4012**

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FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

ADJOURN MEETING

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