



# PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commission Board / Committee Name	February 8, 2018 Date of Notice
140 Worcester Street Meeting Place	#210 Conference Room Number or Location
February 12, 2018; 6:20 pm Date / Time of Meeting	 Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

Est.  
Start  
Time **6:20 p.m.**

## AGENDA

### CONVENE MEETING – 6:20PM:

- Roll call

**EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 2 to discuss contract negotiations with non-union personnel, and Part 6 to consider the purchase, exchange, lease or value of real estate and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

**Motion:** I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 2 to discuss contract negotiations with non-union personnel (Police Chief), and Part 6 to consider the purchase, exchange, lease or value of real estate (D&S Realty) and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- **Roll call vote**
- **Announce that the Selectboard will reconvene in open session**

### RECONVENE OPEN SESSION – 7:15PM (tentative):

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**PUBLIC COMMENT – 7:15PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board’s discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

**APPROVAL OF MEETING MINUTES:**

- **January 17, 2018 regular session**

**REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JANUARY 18, 2018 TO FEBRUARY 12, 2018: PAYABLE WARRANTS FOR THE TOWN FY2018-30, 31, 32 & 33, PAYROLL WARRANT FY2018 #15 & #16, MUNICIPAL LIGHT PLANT WARRANT FY18 #17, SEWER WARRANT FY2018-SE19 & 20, AND SCHOOL WARRANT FY2018-12**

**NEW BUSINESS:**

- **Sign Feb 27 election ballot**
- **Fire Chief Tom Welsh to discuss: Ambulance Rates; FY17 Write-off Report; Approve and sign Fire Station Asbestos Abatement Services Contract; Status of fire truck and ambulance procurement; AFG grant application**
- **Afra Terrace Cost Certification Report – Vote to accept and send letter**
- **February 26, 2018 Special Town Meeting Warrant- Approve and sign**
- **Review & approve mailer for Special Town Meeting**
- **Discuss tax bill increase what happened & what it is connected to (CR)**
- **Preliminary FY19 Revenue Review**
- **Mass. Attorney General’s Hold on October town meeting zoning articles**
- **CMRPC proposal for Green Communities Administration**
- **Recognize the acceptance of personal donations from individuals of the community in the amount of \$550.00 for the Council on Aging and to approve expenditure of these funds for general purposes**
- **In accordance with the Board’s Beautification of Town Squares and Islands Policy, the following islands are up for adoption:**
  - **Island at Route 140 & Route 12 in front of Honey Farms and**
  - **Island at Hosmer & Laurel Street**
- **Thank you to those who have adopted islands/square**
  - **The Bouchard, Dickinson and Forhan Families for adopting the Huntington Square at Beaman and North Main Streets**
  - **Mr. Hadley & Ms. Bohson for adopting the island on Malden @ Goodale Streets**
  - **Joe’s Towing Service for adopting the island on Goodale @ Prospect**

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- **Eagan Plumbing for adopting the island on Kings Mountain @ Yorktown Road**
- **Fynders and Keepers for adopting islands at Crescent Street at Thomas Street, Woodland Street at Route 12, Church Street @ Route 12 and Maple @ Shrewsbury Streets – cement island**

## **TOWN ADMINISTRATOR’S REPORT**

- **FY17 Audit Management Letter**
- **FY19 budget for Facilities Manager/salary comps**
- **Town-wide Planning Public Forum update**
- **Status on finding qualified consultant for peer review of ABM M&V reports**
- **Other Updates**

## **FISP UPDATE:**

- **General Update on Senior Center and Police Station**
- **Invoices:**
  - **CBA Inv # 5686 - \$7,140.00**
  - **CBA Inv # 5695 - \$,1082.38**
  - **WB Mason Inv # I51066840 - \$2,190**
  - **WB Mason Inv #151883796 - \$360.00**
  - **WB Mason Inv #151825631 - \$299.99**
  - **Lan-Tel Inv #18422 \$1,205.00**
  - **T&G - \$336.00**
  - **Planning Board Site Plan Review Fee - \$450**
  - **RAC Invoice**

## **OLD BUSINESS**

- **Town Clerk’s Stipend**
- **Review proposed amendments to the policy on approval of Business and Alcoholic beverage licenses – set date for hearing.**
- **Discussion on consideration of bylaw to prohibit recreational marijuana establishments**
- **Police Social Media Policy**

## **APPOINTMENTS AND RESIGNATIONS:**

- **Concurrence on the reappointment of Bentley Herget as Building Commissioner for a term to expire on April 30, 2019**
- **Concurrence on the reappointment of Elizabeth Schaper as Records Access Officer for the school for a term to expire on December 31, 2018**

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- **Concurrence of appointment of Clifford de Melo-Shay as the PEG Access Coordinator effective February 11, 2018 at Step 3 of Grade 3, \$17.50 per hour, less than 20 hrs a week**
- **Approve the appointment of the following individuals as Election Workers for the February 27, 2018 Special Town Election at a rate of \$11.25 an hour:**
  - **Mary Ellen Cocks, Warden**
  - **Barbara Deschenes, Clerk**
  - **Barbara Mard, Deputy Clerk**

#### **MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **Informational Meetings for Special Town Meeting – Sr. Ctr. Project:**
  - **Feb 17<sup>th</sup> – Town Hall 10:00 a.m.**
  - **Feb 20<sup>th</sup> – Sr. Ctr 3:00 p.m.**
  - **Feb 21<sup>st</sup> – Town Hall 6:00 p.m.**
  - **Feb 22<sup>nd</sup> – Angell Brook 3:00 p.m.**
  - **Feb 22<sup>nd</sup> – Library 6:00 p.m.**
  - **Feb 23<sup>rd</sup> – Hillside Village 3:00 p.m.**
  - **Feb 24<sup>th</sup> – Police Station 10:00 a.m.**

#### **FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

#### **ADJOURN MEETING**

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