



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583
In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commission Board / Committee Name	January 12, 2018 Date of Notice
140 Worcester Street Meeting Place	#210 Conference Room Number or Location
January 17, 2018; 7:00 pm Date / Time of Meeting	 Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Est.
Start
Time **7:00 p.m.**

AGENDA

CONVENE MEETING – 7:00PM:

- Roll call

PUBLIC COMMENT – 7:05PM: This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board’s discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

APPROVAL OF MEETING MINUTES:

- **January 3, 2018, regular session**
- **January 3, 2018, executive session**

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REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JANUARY 4, 2018 TO JANUARY 17, 2018: PAYABLE WARRANTS FOR THE TOWN FY2018-28 & 29, PAYROLL WARRANT FY2018 #14, SCHOOL WARRANT FY2018-11, AND MUNICIPAL LIGHT PLANT WARRANT FY18 #16

COMMITMENT TO EXCELLENCE AWARD PRESENTATION BY TOWN ADMINISTRATOR

INTRODUCTION OF NEW POLICE OFFICER

NEW BUSINESS:

- **Request from Planet Aid to locate a donation bin in the back left corner parking lot of 185 West Boylston Street, The Mill Restaurant**
- **Consider signing voluntary recognition letter recognizing the Teamsters Union Local 170 as the exclusive representative for employees in the Cemetery Department**
- **Vote on Special Election Ballot Question**
- **Consider approving a Reserve Fund Transfer in the amount of \$800 for Town Clerk Purchased Services**
- **Discuss Business and Alcoholic Beverage License renewal procedures**

FISP UPDATE:

- **Approval of the following invoices:**
 - **Caolo & Bieniek (Sr. Ctr) Invoice #5670 \$189,160**
 - **Caolo & Bieniek (Sr. Ctr) Invoice #5679 \$136,147.38**
 - **Caolo & Bieniek (Police) Invoice #5653 \$3,000**
 - **Cardinal (Sr. Ctr) Invoice #6 \$18,766.00**
 - **Carousel (Police) Invoice #1205171337C \$9,797.54**
 - **Amazon (Police) Invoice BGupYhMrxZFy \$49.99**
 - **WB Mason (Police) Invoice #150945924 \$249.99; Invoice #150882059 \$1,049.97; Invoice #150424224 \$1,609.98**
- **General Update on Senior Center**

TOWN ADMINISTRATOR'S REPORT:

- **Review status of 1,4 dioxane findings at landfill**
- **Budget start up process**
- **Review Facilities Manager proposal**
- **Police Department Policies**
 - **Cell Room Policy**
 - **Social Media Policy**
- **Other Updates**

APPOINTMENTS AND RESIGNATIONS:

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- **Concurrence on the appointment of Gene Bixler to the PEG Board effective January 19, 2018 for a term to expire on June 30, 2018**
- **Concurrence on the reappointment of Celia Hartigan to the Board of Health effective January 18, 2018 for a term to expire on March 31, 2018**
- **Concurrence on the reappointment of Richard Simmarano as the PEG Equipment Coordinator effective January 21, 2018 for a term to expire on April 30, 2018 to give the PEG Board time to reorganize, at a rate of \$333.33 a month**

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- **January 24, 7:00 p.m. – FISP Meeting**
- **January 22, 7:00 p.m. – Town-wide Planning Public Forum, at Town Hall**

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

ADJOURN MEETING

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