



**TOWN OF WEST BOYLSTON**  
**BOARD OF SELECTMEN/SEWER COMMISSION**  
**SEPTEMBER 7, 2016 MEETING AGENDA**

**CONVENE MEETING – 7:00PM:**

- Roll call

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

**APPROVAL OF MEETING MINUTES:**

- **August 17, 2016, regular session**
- **August 17, 2016, executive session**
- **August 31, 2016, regular session**

**7:15 PUBLIC HEARING: Consider amendments to Policy #L15 - Gateway Sign Policy**

**7:20 Karen Paré, Stillwater Computer Consulting, town's website and use of email addresses on website**

**7:30 Vernon Jackson, Director of Public Works**

- **Consider signing Chapter 90 Project Request for list of streets to be paved**
- **David Klay Sewer Abatement Request (with DPW Director to give history and rationale for previous recommendation to not approve)**
- **LEI update on Newton Street**
- **Consideration of DPW digging graves for Cemetery Department to avoid outsourcing**

**NEW BUSINESS:**

- **Consider voting a Board member designee (and one alternate) to review and sign off on Payable and Payroll Warrants and to report back to the Board at the next meeting effective November 7th**

*Note: To request an appointment with the Board or to place an item on the agenda, please contact the Chair of the Board, or the Selectmen's office at least one week prior to the scheduled meeting.*

- **Senator Chandler and Representative O'Day will attend September 21 meeting items to be discussed should be forwarded to the Town Administrator by September 14<sup>th</sup> so they can be provided in advance of the meeting**
- **Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes**
  - **Free will donations from the August 14<sup>th</sup> concert in the amount of \$94.80**
  - **Free will donations from the August 21<sup>st</sup> concert in the amount of \$148.60**
  - **Free will donations from the August 28<sup>th</sup> concert in the amount of \$214.98**

#### **TOWN ADMINISTRATOR'S REPORT:**

- **October Town Meeting articles received to date**
- **Award of Ambulance Billing Contract**
- **Cemetery Commission feedback on a) possible consolidation of cemetery staff into DPW, and b) status of available grave sites**
- **Written summary of new election mandates from Town Clerk**
- **Proposed donation of land**
- **Complete Streets Technical Assistance grant process**
- **Misc. Updates**

#### **FISP UPDATES:**

- **Vote to award contract to architect for Sr Center Design**
- **Date of Special Election**
- **Approve Reinhardt Associate Invoice #3 in the amount of \$12,370**

#### **APPOINTMENTS AND RESIGNATIONS:**

- **Concurrence on Appointing Theo Jordan as Volunteer Grant Writer effective September 9, 2016 for a term to expire on June 30, 2017**
- **Concurrence of Accepting Audrey Clary's Resignation from COA Board**
- **Concurrence on Appointing Ed Clary to COA Board**
- **Concurrence on the appointment of William Chase to the Earth Removal Board as the designee of the Conservation Commission**
- **Concurrence on the appointment of William Chase to the Community Preservation Committee as the designee of the Conservation Commission**
- **Zoning Board of Appeals full member vacancy – 2 applicants, Associate Member Daniel Cronin and Associate Member Nathaniel Orciani**
- **Consider designating a member of the Board to attend Central Mass Metropolitan Planning Organization Information & Member Selection meeting on September 13<sup>th</sup> at 6:00 p.m. in Oakham**

#### **OTHER/OLD BUSINESS:**

#### **MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **September 13, 7:00 p.m. - FISP Meeting**
- **Schedule for Informational Meetings for Police Station Project:**

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- **Oct 4- Senior Center 3:00 p.m.**
- **Oct 6 – Hillside Village 2:00 p.m.**
- **Oct 8 – Christ Lutheran Church 10:00 a.m.**
- **Oct 11 – Beaman Library 6:30 p.m.**
- **Oct 13 – Angell Brook 2:00 p.m.**
- **Oct 15 – Town Hall 10:00 am**

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

- **MOTION: I MOVE TO ENTER INTO EXECUTIVE SESSION UNDER THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS, CHAPTER 30A, SECTION 21(A), PART 3 TO DISCUSS STRATEGY WITH RESPECT TO THE COLLECTIVE BARGAINING POSITION OF THE PUBLIC BODY AND THE CHAIR SO DECLARES (DPW negotiations)**
- **Roll call vote**
- **Announce that the Selectboard will not reconvene in open session**

**ADJOURNMENT OF MEETING:**

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