



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **The Board of Health Meeting Minutes**

<b>Date / Time / Location of Meeting</b>	<b>01-20-2021 / 6:00pm / via remote ZOOM conference</b>
<b>Members Present</b>	<b>Robert Barrell, John Sullivan, Beverly Salate, Michaun Fowler</b>
<b>Members Not Present</b>	
<b>Guests</b>	<b>Danielle Edmands and Julie VanArsdalen (CMRPHA)</b>
<b>Welcome – Call to Order</b>	<b>Time: 6:00 pm - The meeting was held “virtually” via Zoom and Mr. Barrell read a statement clarifying the reason and parameters thereof, pursuant to the Governor’s Order 03-12-2020 Suspending Certain Provisions of the Open Meeting Law.</b>
	<b>Mr. Barrell called the roll.</b>
<b>Approval of Previous Minutes</b>	<b>December 3, 2020 and December 16, 2020 meeting minutes, noted by present members to have been reviewed via email, were approved. They will be signed at the next in-person meeting.</b>
<b>Motion to Approve</b>	<b>Ms. Salate</b>
<b>Motion Seconded</b>	<b>Ms. Fowler</b>
<b>Result</b>	<b>Approved unanimously</b>

- Mr. Dillon resignation**

Mr. Barrell reported that Mr. Dillon had to resign from the Board for personal reasons. He understands that Nancy Lucier interviewed a new candidate recommended by Dr. Sullivan, Tracy Gagnon, and endorsed her; the Select Board is expected to confirm her at their meeting this evening.

- COVID-19 Update**

West Boylston is still designated a high-risk community – “red” category, with the number of positive cases continuing to increase. Recently it was learned that cases from congregate settings such as the Correctional Center and Nursing homes are included and the Town Administrator is now noting that in her reports.

Mr. Barrell asked the Board to weigh in again on the decision to not hold a vaccination clinic in Town, due to lack of resources, as detailed in the 12-03-2020 Special meeting. All indicated they continue to support the decision to not hold a clinic in Town.

Ms. Lee reported she is receiving calls, primarily from senior citizens, inquiring about when and where to get their vaccination and how it will be provided; many do not use computers. Some are homebound and most do not want to travel to the Worcester site. Based on recent announcements by the Governor, it appears that by the time Phase II rolls out, some pharmacies will have the vaccine available; 15 throughout the commonwealth are receiving the vaccine this week to help inoculate those in

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Phase I, and more are to receive vaccine next week. We still do not know how people will register, and vaccinating home bound residents is also of concern.

Dr. Sullivan also reported that UMass Memorial Hospital will make vaccine available to all patients of UMass services, contacting them via email when they are eligible and they have enough vaccine available.

He noted that the biggest challenge is the lack of available doses of vaccine at this time.

- **PHEP / Emergency Dispensing Site**

Mr. Barrell spoke with Jamie Terry, who oversees EDS drills. She emailed an invite to participants to complete an online verification. She had reviewed our 12-03-2020 meeting minutes and indicated the attendance of several of our EDS participants at the Sterling EDS drive-through drill would count for West Boylston's required drill.

- **CMRPHA Regional Report**

CMRPHA report update for January was not received. The Board was updated on Mr. Leger, who recently underwent successful heart bypass surgery; after a short stay at UMass Medical, he will be recovering at home and will not be returning to work due to his retirement. Ms. VanArsdalen reviewed current COVID-19 restrictions on businesses. Ms. VanArsdalen will be covering all Title 5 work going forward.

- **CMRPHA Local Report**

Ms. Edmands' report covers the period since the last Board Meeting on 12-16-2020; she completed four inspections with one requiring a re-inspection. She responded to two complaints, one of which was for a mask violation and the other questioned COVID capacity limitations; both concerns were determined to be unfounded. There were no critical issues.

- **Body Art Regulations update**

Tabled for this meeting as regulations have not yet been updated.

- **Bill approval, Financial report**

The Revolving Fund Balance is currently \$56,047.24 which includes recent receipts of \$2,610.00. There were three invoices approved for payment – December Monthly IMA with Worcester for Inspectional Services - \$1840.69 and December Public Health Nursing Services with Sutton Board of Health - \$3,596.00 for COVID-19 services, and \$900.00 for other Nursing services.

**Motion to Approve**  
**Motion Seconded**  
**Result**

Dr. Sullivan  
Ms. Salate  
Approved unanimously

- **Other**

Mr. Barrell asked for Board member input on Ms. Lee's annual performance evaluation (which was due 09-01-2020). They gave a positive response and Ms. Fowler offered to complete the evaluation form.

- **Office report**

Ms. Lee reports there was one Title 5 permit application for a D-box replacement at 288 Goodale Street.

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111 -- 2021 Permit applications were received by 01-20-2021, with total annual permit receipts of \$24,215.00. Dollar Tree is currently operating without a permit and has not yet responded to messages and emails.

At Mr. Barrell's request, Ms. Lee provided a written detailed overview of the permit process via email.

**MOTION TO ADJOURN**

<b>Motion Originator</b>	<b>Ms. Fowler</b>
<b>Motion Seconded</b>	<b>Dr. Sullivan</b>
<b>Result</b>	<b>Approved unanimously</b>
<b>Time of Adjournment</b>	<b>6:53 pm</b>

**Signatures**

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Robert J. Barrell, MPA, Chairman

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Beverly A. Salate, RN, BSN

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Michaun Fowler, BSM

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John Sullivan, MD

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**Submitted by: Margaret Lee**  
**Date Submitted: 02-24-2021**

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