



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

The Board of Health Meeting Minutes

Date / Time / Location of Meeting	01-09-2019 / 6pm / Room 127
Members Present	Robert Barrell; Beverly Salate; Michaun Fowler
Members Not Present	N. Alan Harris; John Sullivan
Guests	Philip Leger (CMRPHA)
Welcome – Call to Order	Time: 6:05 pm
Approval of Previous Minutes	December 2018 minutes were reviewed and signed
Motion Originator	Ms. Fowler
Motion Seconded	Ms. Salate
Result	Approved unanimously

MONTHLY REPORTING

- CMRPHA Local Report

Discussion Mr. Leger reported six routine inspections and one re-inspection; one new housing complaint and one housing update were addressed; a nuisance complaint was also responded to. Relative to inspections: of the routine inspections one had a hood red-tagged and three had minor issues; the re-inspection showed resolution of the previous critical issue. Of the two housing complaints, one is abated, the other ongoing. A Pool Plan Review was completed for the new addition at Briarwood Continuing Care.

Mr. Leger reported on an inquiry to open a Cajun Restaurant at the former Zito's location, and that the former manager at Finder's is planning to re-open as Ari's Tavern.

- CMRPHA Regional Report

Discussion Mr. Leger recommended that new Food Code guidelines for food service vendors be posted on our web-page. Ms. Lee agreed to do this. Quarterly Alliance meeting is scheduled for January 23, 2019 at Worcester DPH; Mr. Barrell, Ms. Fowler, and Ms. Salate plan to attend. In reference to providing education for the Vaping Epidemic, Ms. Salate wondered if there might be grant funding through the Alliance. Mr. Leger reports that Alliance health inspectors will be piloting the new Food Code Pro digital inspection software program via a six month grant. Ms. Salate reports she volunteered to participate in the Emergency Planning Subcommittee for Region 2 Health and Medical Coordinating Coalition (HMCC).

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.

- **Bill approval, Financial report**

**Motion to Accept
Seconded
Result**

Ms. Lee reported the Revolving Fund Account Balance. She presented two invoices for payment approval.

**Ms. Salate
Ms. Fowler
Approved unanimously**

- **Budget**

Mr. Barrell reported he has spoken with three Selectmen and still needs to speak with one other. He will be presenting the proposal to the Board of Selectmen in March and hopes to have Board of Health support at that meeting.

- **Office Report**

Title 5 Projects

385 Lancaster – Building Dept. Cease & Desist order still in effect.
58 Prescott – recent Title 5 inspection passed; no update.
307 Lancaster – on hold till next year.
228 Lancaster – resubmitted plans approved, work completed, as-built & Certificate of Compliance (CoC) due.
36 Shady Lane: Soil test completed
11 Hosmer Street: Soil test completed, plans approved
Title 5 inspections: none this month

Other:

- **290 Goodale** – 2017 pump slip found indicating cess-pool system “not working properly”. Send 2nd notice.
- **123 Lee Street** - new home built in 2017, no paperwork or record (receipt) that Disposal System Construction Permit applied for, no as-built or CoC submitted. Follow-up research shows previous Building Inspector signed CO without coordinating with Board of Health to confirm CoC. Mr. Barrell suggested we contact the owner about missing documentation.

Coordination with Building Dept.

Based on the situation described above, the Board agreed to make a formal request of the Building Department to add a Board of Health check on their Building Permits for new construction.

**Motion Originator
Motion Seconded
Result**

**Ms. Fowler
Ms. Salate
Approved unanimously**

Other

Chase Harris – Title 5 filing fee paid and 2019 permit issued.
2019 Permits
- Most Permits issued, a few late due to missing paperwork.
Tobacco Violations
- Choice Smoke Shop has chosen to continue to sell Lottery tickets and discontinue sale of flavored nicotine products.
Mr. Leger has not yet drafted warning letters for Honey Farms and Choice Smoke Shop for selling cigars at too low a price.

OTHER & ONGOING

- **Substance Abuse Committee update**

Discussion

Karyn Clark is scheduled to attend the February Board Meeting to speak to Board members.

- **Recreational Marijuana update**

Discussion

Mr. Barrell reported that potential vendors are hosting community outreach meetings for the public. Mass. Assoc. of

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.

Health Boards (MAHB) produced an informational PowerPoint document that Mr. Leger forwarded to the Board for their perusal. Mr. Leger clarified that the Board of Health will have no involvement in inspecting marijuana infused foods or their production as they are classified as medicine, and the production oversight will be handled by the Cannabis Control Commission.

- **Board of Health Regulations review**
Discussion
- **By-law for Non-commercial Farm animals**
Discussion

Tabled until next meeting. In the meantime, Mr. Barrell will consult with Mr. Leger.

- **PHEP Equipment relocation**
Discussion

Mr. Barrell reports he spoke with a member of the Planning Board, who declined to be involved in creating this by-law. Mr. Barrell reports he is researching by-laws in other MA municipalities, and is looking at one from Sudbury that he said seems appropriate for our needs.

Mr. Barrell met with Barbara Mard to mark Board items in the Town Hall basement. Prior to tonight's Board meeting, Mr. Barrell and Ms. Salate reviewed the marked items and equipment stored in the office, and discarded outdated items. Mr. Barrell stated he will make arrangements to move items to the Police or Fire Department as appropriate, and Ms. Salate will discuss replacement of outdated items with Fire Department.

MOTION TO ADJOURN

Motion Originator Ms. Salate
Motion Seconded Ms. Fowler
Result Approved 3-0
Time of Adjournment 7:23 pm

Signatures

Robert J. Barrell, MPA, Chairman

Michaun Fowler, BSM

N. Alan Harris, MD, Vice Chairman

John Sullivan, MD

Beverly A. Salate, RN, BSN

Submitted by: Margaret Lee
Date Submitted: 02-13-19

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.