



**Town of West Boylston
Board of Health**
140 Worcester Street
West Boylston, MA 01583
Phone: 774-261-4075
Fax: 774-261-4075

September 9, 2015
Meeting Minutes

Members present: Robert Barrell, Alan Harris, Celia Hartigan and Beverly Salate
Members absent: Lisa Henderson

Chairman Barrell convened the meeting at 7:11 p.m.

Meeting Minutes After review and upon motion of Mrs. Salate and second of Mrs. Hartigan it was voted all in favor to approve the minutes of the August 12, 2015 Board of Health meeting.

As-Built Drawings and Certificate of Compliance for 193 Laurel Street After review and upon motion of Dr. Harris and second of Mrs. Salate it was voted all in favor to approve the As-Built drawings and Certificate of Compliance for 193 Laurel Street prepared by Ross Associates, Inc. in August 2015 numbered L-12677.

68 Bowen Street Letter/Status The Board acknowledged an email communication from Ms. Diana Engelbart regarding her property at 68 Bowen Street.


Job Description for Board of Health Administrative Support The job description for the Board of Health Administrator/Inspector was in the agenda package for the Board's review. Mrs. Mard will locate the date this description was approved and add the date to the document. Mrs. Lucier will be the person who has this information.

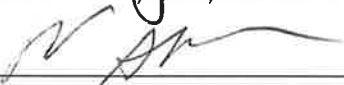
The job has to be posted internally for five days. If there are no candidates it will then be advertised in the paper and on Town and MHOA websites.

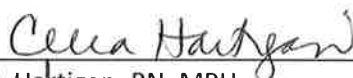
VNA Flu Clinic The Board discussed the options available for providing flu shots to employees. The Worcester public health nurse sent out a notification saying flu vaccine will be provided to those under 18 and seniors that are not insured. Worcester will be directing residents to Rite Aid for their shots. Ms. Salate informed the Board that VNA will provide clinics for \$30.00 per shot and will not take insurance cards. After discussion and upon motion of Dr. Harris and second of Mrs. Hartigan it was voted all in favor to provide flu shots to all West Boylston employees through VNA at \$30.00 per shot.

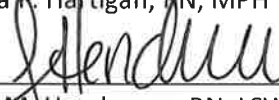
With no further business to come before the Board and upon motion of Mrs. Hartigan and second of Mrs. Salate it was voted all in favor to adjourn at 8:30 p.m.

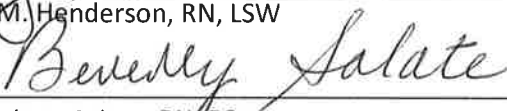
Barbara A. Mard, Public Health Specialist


Robert J. Barrell, MPA, Chairman


N. Alan Harris, MD, MPH, Vice Chairman


Celia F. Hartigan, RN, MPH


Lisa M. Henderson, RN, LSW


Beverly A. Salate, RN, BSN