



**Town of West Boylston
Board of Health**
140 Worcester Street
West Boylston, MA 01583
Phone: 774-261-4075
Fax: 774-261-4075

July 8, 2015
Meeting Minutes

Members present: Robert Barrell, Alan Harris, Celia Hartigan, Lisa Henderson and Beverly Salate
Also present: Karyn Clark and Phil Leger

Chairman Barrell convened the meeting at 7:00 p.m.

Bills were paid

Ms. Diana Engelbart was scheduled for attendance at her request. She contacted Mr. Barrell and told him she would not be in attendance.

Mr. Phil Leger, Chief of Environmental Health brought a flyer for a moveable chicken coop on wheels from a company called The Little Chicken Factory as a possible solution to the location of the chicken coop at 68 Bowen Street.

Meeting Minutes After review and upon motion of Mrs. Henderson and second of Mrs. Salate it was voted all in favor to approve the June 10 and June 24, 2015 meeting minutes.

Inter Municipal Agreement (IMA) Ms. Karyn Clark was prepared to speak about the document provided by Ms. Kathleen Johnson titled Summary of Regional Health Services CMRPHA. The document shows the costs for Fiscal 2016 and has three sections as follows:

- Section one is labeled FY16 Contracted Payments by Town and lists all Alliance towns, the services provided to each town, population and the current amount being paid by each town for FY15.
- Section two is labeled Regional Services Provided. This section provides each service provided by Worcester, the total cost for the region for each service and unit cost/user population.
- Section three is labeled West Boylston Services. This section provides cost per services based on population.

The Board asked Ms. Clark what services/activities have been offered to the Town. Ms. Clark spoke about the behavioral survey in which the middle/high school principal had agreed to participate and the fact that the superintendent had disagreed with that participation. She commented that she has tried on a few occasions to get the school on board with various activities with no participation. Any activities being offered to the Town are sent in emails and the individual towns are expected to get the information out to their residents.

Mr. Leger commented that with a population of 7669 grants would not be available. As an alliance with a population of 102K, West Boylston will reap the benefits of grants over the years.

Ms. Clark commented that there are a lot of Alliance staff members that the Board is not familiar with. She would like staff interaction with the Board so we are aware of the activities that are taking place on behalf of the Alliance towns. The Board said they would welcome 15 minute presentations at future meetings by each of these staff members to explain what they do.

Chairman Barrell commented that he knows a lot of work is being done. The Board has to decide if they can afford to stay with the Alliance. He said after looking at the amount of Title 5 work being done at the moment, he sees only a \$4000.00 savings in what is being proposed for FY16 and what we would pay without the Alliance.

Mr. Leger asked what the coverage was in Mrs. Mard's absence prior to the Alliance. Chairman Barrell said one of the reasons the Board went with the Alliance was to have backup coverage for the Town when Mrs. Mard was not here.


Ms. Henderson asked if the dollar amount for the FY16 contract could be reduced by 4K and if the administrative services could be pulled out. Ms. Clark commented that yes, the administrative position could be pulled out and that currently West Boylston is the only town with this arrangement having the administrative person as a City of Worcester employee. Mrs. Hartigan stated that during discussions about joining the Alliance, the Board was under the impression that the position had to be moved to the City. Mrs. Clark also replied that the Assistant City Manager is willing to work together regarding the proposed budget and to look at all possibilities.

Mr. Leger was asked what he thought the cost would be to the town to hire an admin. He thinks around \$13.00 to \$15.00 per hour and suggested getting a job description for the Shrewsbury Admin. The Board has the job description from West Boylston and the City of Worcester.

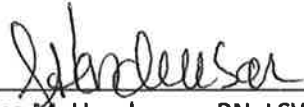
With no further business to come before the Board and after motion of Mrs. Hartigan and second of Dr. Harris it was voted all in favor to adjourn at 8:45 p.m.

Barbara A. Mard
Public Health Specialist


Robert J. Barrell, MPA, Chairman


N. Alan Harris, MD, MPH, Vice Chairman

Celia F. Hartigan, RN, MPH


Lisa M. Henderson, RN, LSW

Beverly A. Salate, RN, BSN