



THE BOARD OF HEALTH

February 10, 2016

Meeting Minutes

Members present: Robert Barrell, Beverly Salate, Celia Hartigan, and Lisa Henderson

Members absent: Alan Harris

Also present: Phil Leger, Jamie Terry and Alissa Errede

Chairman Barrell convened the meeting at 7 p.m.

CMRPHA January Meeting updates: Phil Leger informed the Board of personnel changes within Worcester. Annual reports for Environmental Health are being created, and West Boylston's is near completion. The Youth Health Survey for grades 7-10 have been completed, except Holden and West Boylston. Mrs. Salate will reach out to the West Boylston Superintendent, to inquire about students taking the survey. Alissa Errede MSEM, Office of Health & Medical Preparedness and Jamie Terry, Emergency Planner, helped the Board to update Emergency Preparedness contacts and staffing. Jamie will send the final copy of contacts to Mrs. Gagnon once she has completed the updates.

It was also discussed to go to the Middle/High School to do a walk through sometime during one of the vacations, most likely April. Mrs. Salate will coordinate this. Mrs. Gagnon is going to go to the Region 2 Public Health Emergency Response trailer and do an inventory of supplies as well as what is in the Town Offices. Once we have the updated list of contacts for Emergency Preparedness the Board will reach out to the Police/Fire Department to ensure they also have a copy of the updated list.

Meeting Minutes: After review and upon motion of Mrs. Salate and second of Mrs. Hartigan it was voted all in favor to approve the minutes for the January 13, 2015 Board of Health meeting.

69 Malden Street: The owner/buyer did not receive a special permit to build an accessory apartment, however the current owner still needs to update septic system before selling house.

71 Newton Street: A complaint came in via phone call, taken by Nancy Lucier, for a possible hoarding situation. A neighbor claimed that there were a number of things outside of the house going into the yard. There are three adults residing at the address and the mother is wheel chair bound. This could be a possible elder at risk. Mr. Barrell is going to inquire with Council on Aging to find out what course of action could be taken.

Local Health Internship Program: The Massachusetts Department of Public Health (MDPH), Division of Epidemiology and Immunization has announced their annual MDPH Local Health Internship Program. Mrs. Salate has offered to take the lead with this and fill out the application to have an intern work with The Board of Health this summer. Mrs. Salate also stated she would act as the mentor for any student who interns.

The Little Gym: Amy Reid, owner, inquired about getting a camp permit for the summer, and wanted to know about a contact, either a nurse or doctor. Mr. Leger stated that she needs to seek out her own medical doctor, and go to The Massachusetts Department of Public Health website where all needed documents can be found, including an inspection list. He recommends they conduct a self-audit using the inspection check list. Once completed, she can contact Mr. Leger for an inspection.

Mr. Leger left meeting at 7:40 p.m.

Pay Bills: Bills were paid and the account summary for December and January were reviewed. The Board discussed replacing the refrigerator in the BOH office with a pharmaceutical grade refrigerator. It was also discussed outsourcing to a company to scan all documents to an e-file, for fire preventative reasons.

With no further business to come before the Board and upon motion of Mrs. Salate and a second by Mrs. Henderson it was voted all in favor to adjourn at 9:45 p.m.

Danielle Gagnon

Robert J. Barrell, MPA, Chairman

Lisa M. Henderson RN, LSW

Beverly A. Salate, RN, BSN

Celia F. Hartigan, RN, MPH

N. Alan Harris, MD, MPH, Vice Chairman