



The Board of Health Meeting Minutes

Date / Time / Location of Meeting

04-10-2019 / 6pm / Room 127

Members Present

Robert Barrell, Michaun Fowler, Beverly Salate

Members Not Present

N. Alan Harris, John Sullivan

Guests

David Mercurio

Welcome – Call to Order

Time: 6:00 pm

Approval of Previous Minutes

March 2019 minutes were reviewed and signed

Motion Originator

Ms. Fowler

Motion Seconded

Ms. Salate

Result

Approved unanimously

- **Board member resignation**

Mr. Barrell announced that Dr. Harris has officially resigned from the Board; his tenure ends this month after serving 20 years.

Discussion

Mr. Barrell noted that the Board needs to find a new member.

- **CMRPHA Local Report**

Discussion

Abby Graham submitted a written report: there were 16 routine inspections this month, one of which was a re-inspection, two of which were for new businesses: Travelin' Bones Food Truck, and Teddy's Lunch Box Food Truck. Other than two with general cleaning needed, there were four restaurants needing to correct food handling procedures. There were no complaints this month.

Briarwood has submitted their Café plan for review and Ms. Graham completed an initial plan review and site visit for 175 West Boylston Street (former Keeper's).

- **CMRPHA Regional Report**

Discussion

West Boylston will be hosting the Quarterly CMRPHA luncheon meeting this month, 04-17-19. Ms. Salate reported that she participated in the Statewide Communicable Disease Conference Call 04-10-19; she also attended a regional workshop on Hazard Vulnerability Analysis. She reports that a full day workshop is being planned for May 14, 2019.

- **Bill approval, Financial report**

Ms. Lee reported the Revolving Fund Account Balance. She presented three invoices for payment approval.

Motion to Accept

Ms. Salate

Seconded

Ms. Fowler

Result

Approved unanimously

Other

Ms. Lee reported on a Dental Fund that shows up when she uses SoftRight for Board of Health reports. She has been trying to locate the origin of the fund with the help of Leslie Guertin, Town

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Accountant. The earliest record of the Fund in Town reports is in a financial report from June 1976. Ms. Lee reviewed minutes of Selectmen's meetings 1974 through 1976, and found no mention of the Fund. Ms. Lee will continue to explore old files for any information, including requirements for recipients.

- **Budget update**

Mr. Barrell reported the Board's request for \$9000.00 Budget Line Item was approved by the Board of Selectmen. He was not called to report to the Finance Committee.

- **Office Report**

Title 5 Projects

385 Lancaster – Building Dept. Cease & Desist order still in effect.
58 Prescott – Title 5 inspection passed, house sold; no further action at this time – file will be returned to main file.
307 Lancaster – new engineer, working on plans.
228 Lancaster – As-built and CoC received
36 Shady Lane: Plans approved; Mercurio contractor
11 Hosmer Street: Plans approved; Mercurio contractor
21 Holt Street: D-box replacement completed; CoC issued.
Title 5 inspections: 225 Prescott Street - passed
Other:

- **290 Goodale** – Inspected by W.H. Webb, system failed, no Title 5 report needed; Hub Survey to design new system.
- **Files with missing As-built and CoC paperwork for past construction** of completed septic systems with Building Dept CQ issued – no follow-up appropriate at this time.

Other 2019 Permits

- ABL Dancesport permitted; American Sewerage and Septic paid fine and permitted for 2019 Septage Hauling.
- Black & White Grill, of Spencer, will be leasing former Keeper's building. Ari's Tavern at former Finder's still a work in progress.
- Recess opened 03-07-19 with Dogfather Food Truck, Travelin' Bones due there 03-15-19 and Teddy's Lunch Box on 03-16-19. Nola's Cajun Kitchen opened 03-11-19.

Tobacco Violations

No new violations. Mr. Barrell reported that Worcester is considering amending their Tobacco Regulations regarding smoke shops that carry flavored tobacco who want to sell Lottery tickets (minimum purchase age 18).

Office organization

Card file renovation in progress as time permits. Mr. Vignaly is also continuing to review files.

- **Regulation for Non-commercial farm animals**

Discussion

Mr. Barrell reported that he recently met with Mr. Mercurio and Lou Pepi to discuss their concerns about the regulations and as a result of that meeting, made some changes to the draft regulation, which he reviewed with those present. Mr. Mercurio took a copy of the updated version to review. It was agreed the contents are a work in progress.

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Result Ms. Lee will refine the current version; Mr. Barrell and Mr. Mercurio will continue to review and make suggestions for revision.

OTHER & ONGOING

- West Boylston EDS tabletop exercise

Discussion Took place April 2, 2019, 9am to 11:30am at Town Hall. Attendees: Mr. Barrell, Ms. Salate, Ms. Fowler, Dr. Sullivan, and Margaret Lee from the Board of Health, and Phil Leger from WDPH/CMRPHA; from the Town of West Boylston - Interim Town Administrator Nancy Lucier, Chief of Police Dennis Minnich, Fire Chief Thomas Welsh, Counsel on Aging Director Lisa Clark Viklund, Robert O'Connell and Rob Hayes from the Fire Department, and Timothy Benson from the Police Department; also Lois Luniewicz from Worcester Regional Medical Reserve Corp, Katrina Stanziano from Worcester Dept. of Public Health, and Kristen Jerome from Massachusetts Emergency Management Agency.
Exercise presenter John J. Burke from Boston University School of Medicine led the program with the Mission "to improve the preparedness and response abilities of the Town of West Boylston to prepare and execute an Emergency Dispensing Site (EDS) Operation".

- Board of Health Regulations review

Discussion Tabled until completion of Non-commercial Farm Animal Regulations.

- PHEP Equipment relocation

Discussion The Board is planning to reorganize the trailer contents; potential dates were discussed.

- Plastic Bag Ban

Discussion The Selectmen asked for the Board's view on the plastic bag ban. After discussion, the Board indicated its support for the ban.

Motion to Accept Ms. Salate motioned that the Board support the ban.

Seconded Ms. Fowler

Result Approved 3-0

MOTION TO ADJOURN

Motion Originator Ms. Fowler

Motion Seconded Ms. Salate

Result Approved 3-0

Time of Adjournment 7:22 pm

Signatures



Robert J. Barrell, MPA, Chairman

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Beverly A. Salate, RN, BSN



Michael Fowler, BSM



John Sullivan, MD

Submitted by: **Margaret Lee**
Date Submitted: **05-08-19**

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