



**Town of West Boylston**  
**Office of the Board of Assessors**

140 Worcester Street  
West Boylston, MA 01583

**Meeting Minutes**  
**December 10, 2019 at 6:30 PM**  
**Located in the 1<sup>st</sup> Floor Conference Room**

**Attending:** Bradford Dunn (Chairman), Dennis Fitzpatrick (Member), Jim Swalec (Member), Harald Scheid (RRG President), Heather Cheney (RRG Assessor), Christa Duprey (Guest)

**Absent:** Not Applicable

Welcome / Call to order by Chairman Bradford Dunn at 6:30 p.m.

Reviewed November 4, 2019 meeting minutes, the Board of Assessors (BOA) voted to accept as printed. Jim Swalec made a motion to approve, and Dennis Fitzpatrick seconded the motion, unanimous consent.

Signatures on following documents:

- Motor Vehicle Abatements – November 2019
- Statutory Exemptions to date


During the meeting a potential candidate for the Administrative Assessors Position was present. The BOA would like to schedule a meeting with the Town Administrator to talk about the various staffing possibilities for the Assessor's Office.

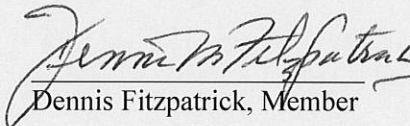
The Tax Classification Hearing was held on Wednesday, November 20, 2019. The tax rate was approved by the Department of Revenue. The Assessor's Office and Tax Collector's Office are now working together on the bill file.

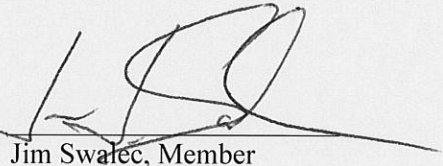
The Administrative e-mail has been updated to [Assessors@westboylston-ma.gov](mailto:Assessors@westboylston-ma.gov).

Next scheduled meeting is Tuesday, January 14, 2019 at 6:30 p.m.

Motion to adjourn by Dennis Fitzpatrick, Jim Swalec seconded the motion at 8:06 p.m.

  
Bradford Dunn, Chairman

  
Dennis Fitzpatrick, Member

  
Jim Swalec, Member