



# MEETING MINUTES 10-18-2023

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

## MINUTES

### TOPIC

Start Time

Meeting opened and Called to Order AT 2:05PM by Bradford Dunn; Seconded by Jim Swalec; 2:05pm Approved by All. In attendance were Bradford Dunn, Jim Swalec, Dennis Fitzpatrick, David Manzello and Malcolm Taylor.

### New Business:

- **Approval of Meeting Minutes for May 2, 2023 Meeting**  
Dave Manzello made Motion to Approve; Seconded by Bradford Dunn; Approved by All.
- **Chapter Land Application Review (Dec Due Date)**  
BOA reviewed completed Chapter Land Applications (all renewals)
  - 61A
    - Reviewed/Approved 6 Applications for 61A
  - 61B
    - Reviewed/Approved 1 Application for 61B
  - Bradford Dunn made Motion to Approve; Seconded by Jim Swalec; Approved by All.
  - Bradford Dunn signed all approved applications.
  - Note: The application for Giobellina Elizabeth at 98 Fairbanks Street indicates Applicants name change from Giobellina Roger to Giobellina Elizabeth.  
**ACTION:** Mal Taylor to follow up with Dave Manzello re: Ownership and Liens.
- **Review Invoices Submitted**  
**RRG:** May (\$6016.66); June (\$6016.66); July (\$6200); August (\$6200); September (\$6200); October \$6200)  
**Worcester Registry of Deeds** (\$4.00)  
**Quill** (\$41.99)  
**CAI** (\$450)  
BOA had previously authorized Assistant to the Assessor (Mal Taylor) to use their signature stamps for approval. No Action Required – Review Only
- **Uncollectible 2022 and 2023 Personal Property Taxes**
  - Dave Manzello presented the 2022 and 2023 Uncollectable Personal Property Taxes for the Town. This amounted to 3 entities in 2022, totaling \$135.89, and 4 entities in 2023, totaling \$139.22.
  - This was reviewed by BOA and approved.
- **Valuation Review/Discussion**
  - Dave Manzello presented an Assessor's Classification Report (LA4); an LA4 Comparison Report – Fiscal Year 2024; and an LA13 Tax Base Levy Growth Report.
  - **ACTION:** BOA will go to the gateway this evening to approve.
- **Overlay Balances/FY24 Addition**
  - Dave Manzello reported on the Overlay reserves for abatements and exemptions for FY23, including a review from FY18 to FY22.

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dyment at [ada@westboylston-ma.gov](mailto:ada@westboylston-ma.gov) or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

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- **Schedule Next BOA Meeting**
  - No firm date for the next BOA was set. However, the BOA would like to meet at least once a quarter.
  - **ACTION:** Mal Taylor to monitor requirements and will send out Calendar Invitation when next BOA meeting is scheduled.
- **Enter Executive Session for Discussion of Statutory Exemptions**
  - Dennis Fitzpatrick made Motion to Move to Executive session. This was seconded by Bradford Dunn; and approved by all
  - Meeting will be adjourned from Executive Session and we will not return to open Session.
  - Entered executive session under provisions of MGL Chapter 30a, section 21(a) executive reason 10:
    - To discuss trade secrets of confidential, competitively-sensitive or other proprietary information provide:
    - In the course of activities conducted by a governmental body as an energy supplier under a license granted by the department of public utilities pursuant to section 1F of chapter 164;.
    - In the course of activities conducted as a municipal aggregator under section 134 of said Chapter 164: or
    - In the course of activities conducted by a cooperative consisting of governmental entities organized pursuant to section 136 of said chapter 134;
    - When such governmental body, municipal aggregator or cooperative determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy.
  - The BOA reviewed and approved the list of FY2024 Statutory Exemptions submitted, to date. There were a total of 48 Applicants approved.
  - **ACTION:** Mal Taylor shred all duplicate documents discussed in this Executive Session.
- **Motion to Adjourn.**
  - Dennis Fitzpatrick made Motion to adjourn. This was seconded by Jim Swalec; and approved by all.
  - Meeting Adjourned at 2:58pm.

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