



Department of Assessor

Meeting Minutes

August 26, 2021 at 2:14 pm via Zoom

Attending: Bradford Dunn (Chairman), Dennis Fitzpatrick (Member), Jim Swalec (Member)
Dave Manzello (RRG President), Annette Allain (Assessor Assistant)

Absent: Wilmar Coelho (Regional Associate Assessor)

Welcome/ call to order by Chairman Bradford Dunn 2:14

Old Business:

- Reviewed Chapter Land Application
Map 114 Parcel 1

Chairman Bradford Dunn called a vote to approve, Member Jim Swalec motioned to approve, Member Dennis Fitzpatrick second, all in favor, and motion carries.

- Reviewed July MV Excise Abatements- July 2021 (Approval received via email)
- Reviewed previously approved payables- July 2021 (Approval received via email)

Vote to Authorize Signatures for Fiscal Year 2022:

- Jim Swalec motion to approve Annette Allain to process all invoices to town account and use of signature stamp, with the exception of payroll. Withdrawn by Jim Swalec, second by Chairman Dennis Dunn.

New Vote to Authorize Signatures for Fiscal year 2022 to read as follows:

- Chairman Bradford Dunn allows Annette Allain, Assessor Assistant to approve payment of bills with two approvals (majority of the board) for use of the signatory stamps except payroll, Chairman Bradford Dunn motions, Member Jim Swalec seconds, all in favor, motion carries.

Reviewed schedule of uncollectable taxes. Finders Pub & Hogan Associated Inc for FY 2020, FY2021:

- Motion to write off fiscal year 2020-2021 by Chairman Bradford Dunn, second Member Dennis Fitzpatrick, all in favor Chairman Bradford Dunn (Y) Member Dennis Fitzpatrick (Y) Member Jim Swalec (Y). All in favor, Motion approved. Motion carries.



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Vote to authorize who signs off on payroll:

- Jim Swalec Motion to allow Nancy Lucier, Town Administrator to sign off on payroll, Faye Zukowski Municipal Assistant to approve in her absence, Member Dennis Fitzpatrick seconds. All in favor, motion carries.

Appellate Tax Board:

The board reviewed the decision of the Appellate Tax Board ruling.

Ruled in favor of homeowner, 335 Lancaster Street, refinance appraisal supported. Homeowner was in the middle of abatement.

Motion to adjourn by Chairman Bradford Dunn, Jim Swalec seconded the motion. Meeting adjourned 2:45 pm.