

Affordable West Boylston Trust

March 14, 2017

Meeting Minutes

Members present: Robert J. Barrell, Marc Frieden, John Hadley , Patricia Halpin and Anna Mary Kraemer( by phone)

Chairperson Halpin called the meeting to order at 6:15 p.m.

The minutes of the February 13, 2017 were reviewed, corrected and approved on a motion by Mr. Frieden and seconded by Mr. Barrell. This motion was unanimously approved.

The 2016 Annual Report was reviewed and approved by the Trust members.

The Town Master Plan and the Housing Production Plans need to be updated. Information obtained by the Housing Needs Assessment recently completed by Mr. Scanlan may be useful to update these documents. The Trust members suggested that in view of the time constraints that Mr. Scanlan be contacted to prepare the housing components of these plans. The Trust on a motion by Mr. Frieden and seconded by Mr. Hadley authorizes Ms. Halpin to negotiate a price from Mr. Scanlan by unanimous vote. It is expected that Mr. Scanlan fee would not exceed \$2,500.00.

A joint meeting with the Building Inspector, Town Administrator, members of the Housing Trust and the Chair of the Zoning Board of Appeals are scheduled to meet this week to review the best paths to improve communication between and among the offices and boards involved with housing production.

Chairperson Halpin request Trust members to think about what should be included in the RFP for the senior housing on Maple Street.

Mr Barrell moved to adjourn the meeting at 7:04 p.m. This motion was seconded by Mr. Frieden and approved by all.

Respectfully submitted:

Robert J. Barrell