

Affordable West Boylston Trust

November 1, 2016

Meeting Minutes

Members Present: Robert J. Barrell, Marc Frieden, John Hadley , Pat Halpin and Anna Mary Kraemer

Also Present: David Femia and Paula Stuart

Chairperson Halpin called the meeting to order at 6:06 p.m.

The minutes of the October 4, 2016 were reviewed, corrected and approved on a motion by Ms. Kraemer and seconded by Mr. Mr. Hadley. This motion was unanimously approved.

Mr. Hadley advised the Trust that the wetlands report for 87 Maple Street is complete.

The request for proposals has resulted in one submission by Mr. William Scanlon. A meeting is scheduled for November 15, 2016 to evaluate the proposal and discuss the reasons for the limited reponse. Ms. Halpin will prepare an evaluation form to assist in this process . Trust members will complete a reference check. Trust members and the town administrator will review the request for proposals and Mr. Scanlon's submission. Ms Stuart will assist in this review.

The developer of the 40B on North Main Street suggested the Trust be the monitoring agent for the program. The Trust does not believe that the Trust has the experience to be effective as a monitoring agent. Ms. Stuart advised the Trust that rental programs are difficult to monitor and suggested that an experienced professional be hired.

Ms. Halpin suggested that the Trust investigate the use of CPA funds for contracting consultants. Members of FINCOM advocate that the funds for consultants should be appropriated from the town budget not from CPA funds. A review of the issue may settle this differing opinion.

Mr.Barrell moved to adjourn the meeting at 7:00 p.m. This motion was seconded by Mr. Frieden with approval by all.

Respectfully submitted:

Robert J. Barrell